

TO BE SUBMITTED WITH BID

TOWN OF KENSINGTON

Parking Management Consulting Services

RFP No.: TOK-2025-PARKING-01

BID PROPOSAL FORM (4 PAGES)

Town of Kensington
Attn: Matt Hoffman
3710 Mitchell Street
Kensington, MD 20895
mjhoffman@tok.md.gov

BID DUE DATE: March 4, 2026
TIME: 2:00 p.m.

(name of bidding company)

hereby submits the following proposal for the Having carefully examined the Request for Bid Proposals, the proposed Contract and **Addenda Numbered** _____ (complete if any addenda were issued, or enter "None"), and having received clarification on all items of conflict or upon which any doubt arose, and understanding that all unit prices bid will remain in effect throughout the term of the contract, whether completed at one time or in interrupted phases, the undersigned proposes to furnish all labor, equipment, materials, etc., required by the documents for the entire work, all in strict accordance with the contract documents, for the stipulated sum of:

TASK 1: EXISTING CONDITIONS ASSESSMENT

A. Parking Inventory \$ _____

B. Supply and Demand Analysis \$ _____

Sub-total \$ _____

TASK 2: PARKING POLICY AND REGULATION REVIEW

A. Time Limits, Pricing, and Signage Analysis \$ _____

B. Enforcement and Compliance Best Practices \$ _____

Sub-total \$ _____

TASK 3: PARKING MANAGEMENT SOLUTIONS:

A. Enhancing Turnover and Utilization \$ _____

B. Mobile Payment Systems \$ _____

C. Public-Private Partnerships for Off-Street Parking \$ _____

Sub-total \$ _____

TASK 4: PUBLIC ENGAGEMENT AND STAKEHOLDER INPUT:

A. Engagement Strategy Development \$ _____

B. Community Meetings and Surveys \$ _____

Sub-total \$ _____

TASK 5: RECOMMENDATIONS AND IMPLEMENTATION PLAN:

A. Actionable Policy Recommendations \$ _____

B. Phased Implementation Roadmap \$ _____

C. Final Report and Presentation \$ _____

Sub-total \$ _____

A. Total Not to Exceed Price for all tasks in words and figures:

(Written)

\$ _____

(Figures)

ATTACH HOURLY RATES FOR ALL ANTICIPATED PERSONNEL

SPECIAL TERMS AND CONDITIONS:

- A. Failure to properly and completely fill in all blanks may be cause for rejection of this proposal.
- B. It is understood that the proposal price will be firm for a time period of one hundred twenty (120) calendar days from the proposal opening date, and that, if the undersigned is notified of acceptance of this proposal within this time period, the successful consultant shall execute a contract for the above stated compensation.
- B. Proposer must bid on all tasks.

Name of Proposer: _____

Name of Individual Authorized to Bind the Proposer _____

Signature: _____

Federal ID Number: _____

Date: _____

License No.

Date Issued

Place of Issuance