



The 57th Annual Town of Kensington Labor Day Parade and Festival

For-Profit Non-Food Vendor Contract

All contracts are due by August 15th. LATE FEE \$25

This contract is an agreement between _____ and the Town of
(Name of For-Profit Business, Please Print)

Kensington for the rental of a For-Profit, non-food, booth space at the Kensington Labor Day Festival on Monday, September 2, 2024. A **\$50.00 booth fee** is required with the submission of this contract application. The booth fee must be paid with two separate checks and be made payable to the Town of Kensington. **By agreeing to this contract, the Non-Profit Organization agrees to adhere to and comply with the following:**

1. The Festival is operational between the hours of 10:00 am and 2:00 pm. Booths must be set-up and ready for business by 9:30 am, as this is when the streets will be closed (no cars will be allowed).
2. Businesses may not leave or close-down their booths prior to 2:00 pm.
3. All booths and their surrounding area must be cleaned and vacated by 2:00 pm.
4. The booth spaces are 14' in length, unless multiple booth spaces are purchased. The Town is not responsible for providing tables, chairs, tents, electricity, water, or sewer disposal. Booth spaces will be assigned at least one week prior to the Festival and may not be changed the day of the event.
5. Vendors are not allowed to send solicitors into the festival area.
6. Smoking is not permitted within the Festival, as this is a smoke free event.
7. All vendors must have insurance and liability coverage. A one-day policy may be obtained through the Town's insurance provider if necessary.
8. This is a rain or shine event. Failure to show up for the event forfeits the booth fee.
9. The Town of Kensington has the right to terminate this agreement and remove the organization at any time from the Festival if it is determined that the organization is not demonstrating appropriate community standards for a public and family oriented event.

Authorized Representative: _____ Email: _____
(Please Print)

Organization's Address: _____ Phone: _____

Signature of Authorized Representative

Date

Lisa Kelley – Connor, Coordinator
LaborDay@tok.md.gov ; 301-537-7027

Please sign and return one completed contract application together with your Fee and Deposit by August 15th to:

**Kensington Labor Day Attn: Lisa Kelley – Connor
9501 Milstead Drive Bethesda, MD 20817**