Mayor Tracey Furman

Council Member Darin Bartram Council Member Nate Engle



Council Member Conor Crimmins Council Member Ann Lichter

Released: May 6, 2024

Wednesday May 8, 2024 Town Council Meeting – 7:00 pm

The Town Council Meeting will be held via the Zoom Video Conferencing application only. We would like to remind residents that the chat feature should not be used to ask questions of the staff during meetings, as these questions are not seen by the Mayor and Council. If you have a question during the meeting, please use the 'Raise Hand' feature.

Please use the following Zoom Video Conferencing link:

https://us02web.zoom.us/j/82661361131?pwd=WU91aUNTWVhablJ2YmVtdHU1Mi9tZz09

Meeting ID: 826 6136 1131 Password: 507751

Or you may join the meeting by calling: +1 301 715 8592 US (Washington D.C) and entering the Meeting ID and Password above.

CALL TO ORDER

MOMENT OF SILENCE

APPROVAL OF MINUTES

Town Council Meeting Minutes of April 10, 2024

THE MAYOR AND TOWN COUNCIL

- 1. Announcements June 3, 2024, Town Election:
 - a. Certificate of Nominations due by 4:00 pm on Monday, May 13, 2024.
 - b. A Candidate Forum will be held in person, and via Zoom, on Thursday, May 23, 2024, 7:00 pm, if Nominations require an Election.
- 2. 10335 Kensington Parkway (Sign Variance):

Town of Kensington 3710 Mitchell Street Kensington, MD 20895 Phone 301.949.2424 Fax 301.949.4925 www.tok.md.gov

- **a.** The applicant, Glenn Kessler, owner of Compass Art Center, is requesting a Sign Variance from Section 6-104 (c), which would allow the height of the monument (freestanding) sign to exceed six feet (6') in height from grade following a change/modification to the sign.
- 3. KensingtonCan! Flinn Park Alcohol Waiver:
 - a. Discuss approving an alcohol waiver at Flinn Park for a KensingtonCan! event.
- 4. St. Paul Park Little Library:
 - a. Discuss the placement of a Little Library in St. Paul Park in coordination with Girl Scout Troop 34116 and Spring Bilingual Montessori Academy.
- 5. Spring Bilingual Montessori Academy Bench Installation Request:
 - a. Discuss the proposed bench installation by Spring Bilingual Montessori Academy at St. Paul Park in honor of the school's founder, Anna Neri.

THE TOWN MANAGER AND STAFF

ORDINANCES, RESOLUTIONS, AND REGULATIONS

(Ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the Town Code; or resolutions that may require discussion by the Mayor and Council prior to approval)

- Ordinance No. O-02-2024 An Ordinance of the Mayor and Council of the Town of Kensington to Appropriate and Adopt the Fiscal Year 2024 – 2025 (FY25) Budget and to Levy a Tax on Certain Real and Personal Property under the provisions of §6-203 of the Tax-Property Article of the Annotated Code of Maryland, as Amended.
 - a. The Public Hearing was held Wednesday, April 10, 2024.
 - b. The Council will take a vote on adopting Ordinance No. O-02-2024.

PUBLIC APPEARANCES

(The public is invited to speak on any subject that is not a topic on tonight's agenda)

ADJOURNMENT

(The Mayor and Council may move to close the meeting and may move to reopen the meeting) THE NEXT SCHEDULED MEETING(S) OF THE MAYOR AND TOWN COUNCIL WILL BE HELD: June 12, 2024, 7:00 pm Dear Kensington City Council,

I am Glen Kessler, the Founder and Director of Compass Art Center, the new tenant at 10335 Kensington Parkway. I am seeking a variance to permit me to continue to use the existing monument sign at 10335 Kensington Parkway. I am aware that this monument sign has had signs in it for many years, and I intend to use the existing monument "as is" with only our new organizations' approved images in the place of the old ones.

I hope you may appreciate that as a new business, my start-up expenses are quite astounding. I have done everything I can to create a beautiful space for our community to enjoy and it has come at considerable personal cost. I had not earmarked money to pay for a new monument, only for the plastic signs that would go in it. It would be very difficult for me to afford even the removal of the current monument, much less the creation of an entirely new one. And I think we can all agree that the temporary banner hanging on the monument is not a pretty option either. I hope the council can approve my request for this variance so I can quickly and tastefully begin advertising what we offer inside our walls, and become an asset to the Kensington community for years to come.

Thank you for your consideration,

Glen Kessler www.GlenKessler.com www.TheCompassAtelier.com





SBMA Bench at St. Paul Park

External Inbox Search for all messages with label Inbox Remove label Inbox from this conversation



Diann Sanderson

12:36 PM (2 hours ago)

to me, Alex

Hi Matt and Alex,

As discussed, we would like to install a bench at St. Paul Park in honor of our school founder, Anna Neri. The bench would be constructed of IPE wood, similar to what is used on our fence, with a stucco planter base. See screenshot attached for an example of what we would like to do. SBMA would add a plaque to the bench with Mrs. Neri's name and relevance to our community. We would also take responsibility for maintaining the planter.

Mrs. Neri was a student of Maria Montessori and worked directly with Maria to help spread the Montessori educational philosophy throughout the world. In the DC area, Mrs. Neri helped to open several Montessori programs (some still operating today) and trained teachers on this approach. A native of Italy who became fluent in French and Spanish through her professional pursuits, Mrs. Neri opened Spring Bilingual Montessori Academy (SBMA) in 1967 to offer world language learning in parallel with Montessori education. A leader in education at the time, Mrs. Neri was featured in national media, is a published author and a well respected educator. Now at age 90, Mrs. Neri is fully retired yet actively engaged.

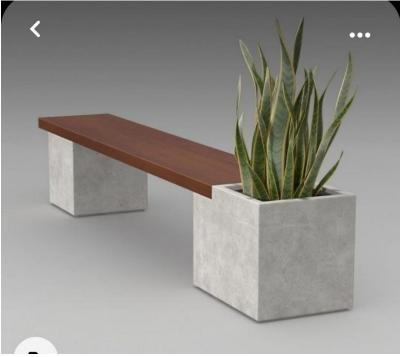
SBMA moved to Kensington in 2001 and has served countless children and families in this community for 20+ years and counting. It would be a great privilege to install this bench in honor of our school founder, Anna Neri, who dedicated her life to this work.

Please let me know if the Town Council agrees. We are open to feedback or suggestions regarding the bench design and location and appreciate your consideration.

Best, Diann

Diann Sanderson, Head of School

Spring Bilingual Montessori Academy 3514 Plyers Mill Road Kensington, MD 20895 Phone: 301-962-7262



Budget Ordinance No. O-02-2024 Introduced: March 20,2024 Public Hearing: April 10, 2024 Amended: May 8, 2024 Adopted: _____

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF KENSINGTON TO APPROPRIATE AND ADOPT THE FISCAL YEAR 2024 – 2025 (FY25) BUDGET AND TO LEVY A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF §6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED.

WHEREAS, §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, authorizes the Mayor and Town Council to provide for the control and management of its finances and expend money for any public purpose and for the safety, health, and general welfare of the Town and its occupants; and

WHEREAS, §6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

WHEREAS, Article VIII, "Finance", Section 801, "Fiscal Year", of the Town Charter states that the Fiscal Year of the Town shall begin on July 1, 2024, and end on June 30, 2025; and

WHEREAS, Section 802, "Proposed Budget", of the Town Charter states that the Town Manager shall submit to the Council prior to the third Monday in April, a Budget of anticipated revenues, proposed operating expenditures, and proposed capital project expenditures, along with a written financial plan for the succeeding fiscal year; and

WHEREAS, Section 803, "Adoption", of the Town Charter states that prior to adopting the Budget, the Council shall hold a public hearing following due notice and a favorable vote of at least a majority of the total elected membership of the Council shall be necessary for adoption.

NOW THEREFORE, the Mayor and Town Council of Kensington does hereby adopt the following Budget Ordinance:

AN ORDINANCE TO APPROPRIATE AND ADOPT THE FISCAL YEAR 2024 – 2025 (FY25) BUDGET AND TO LEVY A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF §6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED.

FY25 Budget - Town of	Kensing	ton	
ANTICIPATED REVENUE			
General Property Taxes	\$	1,585,226	
Other Taxes	\$	850,500	
Licenses & Permits	\$	45,700	
Intergovernmental Revenues	\$	449,626	
Fines & Fees	\$	2,000	
Miscellaneous Revenue	\$	302,000	
Grants - ARPA	\$	-	
TOTAL ANTICIPATED REVENUE			\$3,235,052
Re-Appropriation	\$	-	
TOTAL ANTICIPATED FUNDS AVAILABLE			\$3,235,052
PROPOSED EXPENDITURES			
General Government	\$	1,455,358	
Public Works	\$	1,230,023	
Public Safety	\$	331,671	
Parks & Recreation	\$	193,000	
Non-Departmental	\$	25,000	
			\$3,235,052
Capital Improvement Budget	\$	(0)	
TOTAL PROPOSED EXPENDITURES			\$3,235,052

SECTION 1:

BE IT ORDAINED AND ORDERED this _____ day of May, 2024, by the Kensington Town Council, acting under and by virtue of the authority granted to it by §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, and Article VIII of the Kensington Town Charter, that the budget for Fiscal Year July 1, 2024, through June 30, 2025, attached hereto and incorporated herein by reference, be and the same hereby is appropriated and adopted.

SECTION 2:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council, acting under the virtue of the authority granted to it by §6-203 of the Tax-Property

Article, of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of One thousand, three hundred twelve ten-thousandths cents (*\$0.1312*) per One Hundred Dollars of full value assessment on all taxable **Real Property** located within the corporate limits of the Town of Kensington.

SECTION 3:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council, acting under the virtue of the authority granted to it by §6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of eighty cents (**\$0.80**) per One Hundred Dollars of full value assessment on all taxable **Personal Property** located within the corporate limits of the Town of Kensington.

SECTION 4:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council, acting under the virtue of the authority granted to it by §8-101 of the Tax-Property Article of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of five dollars (**\$5.00**) per One Hundred Dollars of full value assessment on all taxable **Personal Property** set forth by §8-101 of the Tax-Property Article, of the Annotated Code of Maryland (as amended):

- 1. Operating personal property of a railroad;
- 2. Operating personal property of a public utility that is machinery or equipment used to generate electricity or steam for sale;
- 3. All other operating personal property of a public utility; and
- 4. Machinery and equipment, other than operating personal property of a public utility, that is used to generate electricity or steam for sale or hot or chilled water for sale that is used to heat or cool a building.

SECTION 5:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council, hereby adopts the imposition of a full-year, one-half year, three-quarter year, and one-quarter year tax levies, authorized pursuant to §10-102, 10-103, 10-104, and 10-105 of the Tax-Property Article of the Annotated Code of Maryland (as amended), and authorizes and empowers Montgomery County, Maryland, to collect and remit the same to the Town of Kensington, consistent with the imposition and collection of such levies on real property by Montgomery County.

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council that the transfer of funds by Resolution within the Operating and Capital Improvements Budget may occur.

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2024, by the Kensington Town Council, acting under and by virtue of the authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, and Article VI, "Powers of the Council", Section 601, "General Powers" of the Town Charter that:

(1) If any part of provision of this ordinance is declared by a court of competent jurisdiction to be invalid, the part of provision held to be invalid shall not affect the validity of the ordinance as a whole or any remaining part thereof; and

(2) This ordinance shall take effect on the <u>1st</u> day of July, 2024, provided the following:

(a) Posted at Town Hall by the next business day following introduction; and

(b) Posted on the official Town website; and

(c) Sent to those persons listed on the official Town email list/mail subscription service; and

(d) Published once prior to the public hearing in the Town newsletter or sent by substitute regular mail to newsletter circulation addresses.

INTRODUCED by the Mayor and Town Council of Kensington, Maryland at the regular public meeting assembled on the <u>20th</u> day of March, 2024.

ADOPTED by the Mayor and Town Council of Kensington, Maryland at the regular public meeting assembled on the _____ day of May, 2024.

EFFECTIVE the <u>1st</u> day of July, 2024.

TOWN OF KENSINGTON PROPOSED BUDGET FY 2025

PROPOSED BUDGET
2024-2025

REVENUE FUND			
GENERAL PROPERTY TAXES		Rates	
Real Property Tax		0.1312	924,403
Personal Property Tax -	Utilities	5.0000	524,247
Personal Property Tax -		0.8000	136,576
		SUBTOTAL	\$1,585,226
OTHER TAXES			
Income Taxes			850,000
Admissions and Amusen	nents Tax	-	500
		SUBTOTAL	\$850,500
LICENSES & PERMITS			
Town Building and Sign	Permits		18,000
Parking Permits			3,400
Cable Franchise Fees			21,800
Traders' Licenses		-	2,500
		SUBTOTAL	\$45,700
NTERGOVERNMENTAL REVEN	UE		
County Tax Duplication			297,875
Highway User Funds			147,525
Bank Shares			4,226
		SUBTOTAL	\$449,626
FINES AND FEES			
SafeSpeed Camera Prog			2 000
Parking & Municipal Infr	actions		2,000
		SUBTOTAL	\$2,000
OTHER Town Hall Rentals			15 000
Park Rentals			15,000 2,500
Municipal Events			2,500 9,500
Interest			175,000
Miscellaneous			100,000
Miscellaneous		SUBTOTAL	\$302,000
		=	<i>\$302,000</i>
GRANTS			
	TOTAL		
	REVENUE		\$3,235,052
	UNAPPROPRIATED SURPLUS		
	TOTAL REVENUE INCLUDING UNAPPROPRIATED S		\$3,235,052
			<i>μυ,2</i> υμος
EXPENDITURES			
GENERAL GOVERNMENT			
PERSONNEL SERVICES			
Salaries & Wages			585,410

Social Security, Medicare, Unemployment Taxes

585,410 43,835

Workers Compensation Insurance		5,527
Health, Life, and Employee Benefits		64,233
Retirement - 401 (A) Money Purchase Plan	_	47,427
	SUBTOTAL	\$746,433
OPERATING EXPENSES	-	
ELECTED OFFICIALS		
Mayor and Council Compensation		24,000
Mayor and Council Legislative, Education, Travel	_	17,900
	SUBTOTAL	\$41,900
	-	
PROFESSIONAL SERVICES		
Town Attorney		50,000
Audit		14,750
Other Professional Services	<u>.</u>	136,675
	SUBTOTAL	\$201,425
TOWN GOVERNMENT OPERATIONS		
Town Hall Maintenance		139,500
Town Hall Utilities		45,700
Town Hall Equipment		9,000
Economic Development & Commercial Revitalization		191,350
Office Expenses		34,800
Office Equipment/Furniture		2,500
Insurance Municipal Duce, Membershins and Face		22,000
Municipal Dues, Memberships and Fees		11,250 6,500
Conferences, Training, & Travel Miscellaneous		3,000
wiscendireous	SUBTOTAL	
	SOBIOTAL	\$465,600
TOTAL GENERAL GOVERN	MENT EXPENSES	\$1,455,358
EXPENDITURES		
PUBLIC WORKS		
PERSONNEL SERVICES		
Salaries & Wages		420,366
Social Security, Medicare, Unemployment Taxes		30,909
Workers Compensation Insurance		20,802
Health, Life, and Employee Benefits		103,853
Retirement - 401 (A) Money Purchase Plan	-	37,393
	SUBTOTAL	\$613,323
OPERATING EXPENSES		
OPERATING SUPPLIES		
Conferences, Training, and Travel		500
Drug Testing		1,000
Uniforms, Gloves, Vests, Boots, and Shirts		3,500
Small Equipment Purchases		12,500
Vehicle Fuel Expenses		13,500
Small Equipment Maintenance and Repairs		3,500
Vehicle Repairs		20,000
Shop Supplies and Tools		4,000
Miscellaneous		1,000
	SUBTOTAL	\$59,500

Trash, Brush, and Recycling Collection 279,500 Leaf Collection and Other Disposal Fees 27,000 SUBTOTAL \$306,500 INFRASTRUCTURE 20,000 Street Maintenance 20,000 Store Thame Signs 20,000 Store Tham Adiatenance 8,500 Store That Public Store Trees Maintenance and Planting 10,200 Substore That Substore Store	TRASH, BRUSH, RECYCLING, AND LEAF CO	DLLECTION		
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Street Maintenance 20,000 Street Name Signs 20,000 Street Name Signs 20,000 Street Name Signs 20,000 Stow Renoval 8,500 Stow Renoval 15,000 Storm Drain Maintenance 115,000 Landscaping Vegetation Management 22,5,000 Landscaping Street Trees Maintenance and Planting 12,5,000 Garage Maintenance, Miscellaneous & Utilities 10,200 Garage Maintenance, Miscellaneous & Utilities 10,200 TOTAL PUBLIC WORKS EXPENSES 51,230,023 UUBLIC SAFETY PERSONNEL SERVICES Salaries & Wages 199,721 Social Security, Medicare, Unemployment Taxes 15,029 Workers Compensation Insurance 8,652 Health, Life, and Employee Benefits 12,935 Retirement - 401 (A) Money Purchase Plan 6,333 Retirement - 401 (A) Money Purchase Plan 5242,671 OPERATING SUPPLIES & SERVICES PUBLIC UTILITIES AND PROFESSIONAL SERVICES Parking Lot Lighting (Metropolitan) 1,500 Public Street Lighting (Metropolitan) 1,500 Miscellaneous 5UBTOTAL 599,000 TOTAL PUBLIC SAFETY EXPENSES 5331,671 VARKS & RECREATION FACILITIES AND PROFESSIONAL SERVICES Parking Lot Lighting (Metropolitan) 15,000 Equipment Maintenance and Repairs 15,000 Equipment Purchases 15,000 Landscape Architecture Services 15,000 Equipment Purchases 15,000 Landscape Architecture Services 15,000 Lands	INFRASTRUCTURE		-	
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Parks and Town Hall Landscaping 40,000				
		ment		
SUBTOTAL \$65,000	Parks and Town Hall Landscaping		-	•
			SUBTOTAL	\$65,000

Municipal Events - Labor D	ay Parade and Festival	35,200
Municipal Events - Other Municipal Events		48,550
	SUBTOTAL	\$83,750
	TOTAL PARKS RECREATION	
	EXPENSES	\$193,000
ON DEPARTMENTAL		
Contingency		25,000
	TOTAL NON DEPARTMENTAL	
	EXPENSES	\$25,000
	TOTAL OPERATING BUDGET	\$3,235,052
		· · ·
	CAPITAL IMPROVEMENTS PROGRAM	
	TOTAL CIP BUDGET	
	APPROPRIATIONS	