

**Mayor Tracey Furman**

**Council Member Darin Bartram  
Council Member Bridget Hill-Zayat**



**Council Member Conor Crimmins  
Council Member Duane Rollins**

*Released: January 11, 2019*

**Monday, January 14, 2019  
Mayor and Town Council Meeting – 7:00 PM**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Girl Scout Troop 1325

**MOMENT OF SILENCE**

**APPROVAL OF MINUTES**

Regular Town Meeting of December 10, 2018

**FROM THE MAYOR AND TOWN COUNCIL**

- 1. Audit Committee Report (Furman)**
- 2. Update from the Development Review Board (DRB) Meetings held 12/12/18 and 1/7/19 (Crimmins and Bartram):**
  - i. Knowles Manor Senior Housing (3906/3910 Knowles Avenue)
  - ii. Knowles Station Townhomes (10509 Summit Avenue)
  - iii. Kensington Square Self Storage (10619 Connecticut Avenue)

**FROM THE TOWN MANAGER AND STAFF**

**PUBLIC APPEARANCES**

*(The public is invited to speak on any subject that is not a topic on tonight's agenda)*

**ORDINANCES, RESOLUTIONS, AND REGULATIONS**

*(Ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the Town Code; or resolutions that may require discussion by the Mayor and Council prior to approval)*

- 1. Resolution No. R-01-2019** – A Resolution of the Town Council of Kensington to confirm the appointment by the Mayor of Conor Crimmins as Chair of the Development Review Board.
- 2. Resolution No. R-02-2019** – A Resolution of the Town of Kensington Council confirming the appointment made by the Mayor to the Town Ethics Commission.

**ADJOURN**

**Town of Kensington 3710 Mitchell Street Kensington, MD 20895  
Phone 301.949.2424 Fax 301.949.4925  
www.tok.md.gov**

*(The Mayor and Council may move to close the meeting and may move to reopen the meeting)*

THE NEXT SCHEDULED MEETING(S) OF THE MAYOR AND TOWN COUNCIL WILL BE HELD:

***Monday, February 11, 2019***

**Mayor Tracey Furman**

**Council Member Darin Bartram  
Council Member Bridget Hill-Zayat**



**Council Member Conor Crimmins  
Council Member Duane Rollins**

**REPORT OF THE AUDIT COMMITTEE – TOWN OF KENSINGTON**

The primary role of the Audit Committee is to assist the Mayor and the Council in the oversight of the Town of Kensington’s accounting and financial reporting process and to interact directly with, and evaluate, the performance of the Town’s independent auditors.

The Audit Committee has reviewed the Town’s audited financial statements for the year ended June 30, 2018 (“AFS”), and has met with Mayor Furman (who administered the oaths of office to the members of the Audit Committee), Council Members Conor Crimmins and Bridget Hill-Zayat, Town Manager Daily, Clerk/Treasurer Susan Engels, and the Town’s independent auditors, represented by the engagement partner, Eva Webb, of the firm Linton Shafer, Warfield & Garrett, PA (LSWG).

The Audit Committee and the others present discussed the overall plans for, and scope of, the audit, the results of the audit examination, the auditor’s evaluation of the Town’s internal controls, and the overall quality of the Town’s financial reporting.

Based on these reviews and discussions, the Audit Committee recommends to the Mayor and Council that the audited financial statements of the Town for the year ended June 30, 2018 be accepted as submitted.

By the Audit Committee:

Jeffery P. Capron  
Leslie Olson  
Kerry Thompson

Date: December 11, 2018

**RESOLUTION NO. R-01-2019**

**A RESOLUTION OF THE TOWN COUNCIL OF KENSINGTON TO CONFIRM THE  
APPOINTMENT BY THE MAYOR OF CONOR CRIMMINS AS CHAIR OF THE  
DEVELOPMENT REVIEW BOARD**

**Whereas**, the Mayor and Council of the Town of Kensington Created a Development Review Board (“DRB”) by Resolution, No. R-05-2013, consisting of seven (7) members to be appointed from time to time by the Mayor, with approval of the Council; and

**Whereas**, the Mayor has proposed appointing Council Member Conor Crimmins to serve as Chair of the Development Review Board following the request by TJ Monahan to step down as Chair; however, remaining on the DRB serving under the Professional designation.

**Now Therefore Be It Resolved** that the proposed appointment by the Mayor is hereby confirmed as follows:

Conor Crimmins, Chair	Council Member	10547 St. Paul Street	Expires 6-30-2019
Darin Bartram	Council Member	3515 Farragut Avenue	Expires 6-30-2019
Brian Hak	Resident	10409 Mannakee Street	Expires 4-30-2019
Paul Sexton	Business	10401 Connecticut Avenue	Expires 4-30-2019
TJ Monahan	Professional	10200 Frederick Avenue	Expires 4-30-2020
Mike Henehan	Professional	3951 Baltimore Street	Expires 4-30-2020
Martha Deale	Resident	3941 Washington Street	Expires 4-30-2020

Adopted and effective this 14th day of January 2019.

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Tracey C. Furman, Mayor

**This is to certify** that the foregoing Resolution was adopted by the Town Council in public meeting assembled on the 14th day of January 2019.

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Susan Engels, Clerk- Treasurer

**RESOLUTION NO. R-02-2019**

**A RESOLUTION OF THE TOWN OF KENSINGTON COUNCIL CONFIRMING THE APPOINTMENT MADE BY THE MAYOR TO THE TOWN ETHICS COMMISSION**

**Whereas**, Section 2-304 of the Town Code requires that there shall be a Town Ethics Commission consisting of three (3) members who shall be appointed by the Mayor, with the approval of the Council, on or before the first Monday in April; and

**Whereas**, the Town Code provides that vacancies on the Commission shall be filled by the Mayor with the approval of the Council for the remainder of the unexpired term; and

**Whereas**, David Weeda, whose term ends on April 1, 2019, has moved outside of the Town of Kensington and the Mayor has requested the appointment of Tina Sherman, 3515 Perry Avenue, to serve the remainder of David Weeda's term; and

**Now Therefore be Resolved** by the Town Council that the appointment of Tina Sherman to fill the remainder of Dave Weeda's term to and until April 1, 2019, by the Mayor is hereby confirmed.

Adopted and effective this 14th day of January 2019.

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Tracey C. Furman, Mayor

**This is to certify** that the foregoing Resolution was adopted by the Town Council in public meeting assembled on the 14th day of January 2019.

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Susan Engels, Clerk- Treasurer