

Mayor Tracey Furman

Council Member Darin Bartram
Council Member Nate Engle



Council Member Conor Crimmins
Council Member Bridget Hill-Zayat

Meeting Notes
Pedestrian and Bicycling Access and Safety Working Group
Thursday, November 12th 2020, 7:00 pm
Via Zoom Video Conference

Working Group Chair: Nate Engle

Working Group Members: Participating members included: Alan Simon, Jamie Keller, David Romeo, and Chris Zappi

Business:

1. Walkability audit training recap
 - Discussed the training held on October 31st. Everyone participating found it useful in helping to refine the checklist and increase understanding of how to conduct an audit.

2. Walkability audit plan for November/December
 - Reviewed the map with unique block identifiers and the updated database tracking system for managing the walk audit process – kudos to Anne-Marie for developing a brilliant system.
 - **Request to Anne-Marie** to add two columns after the date column: one for the day of the week, and another for the time the audit was conducted. Request to also add additional segment(s) and node(s) that capture the east side of Summit Ave (from Cedar Lane to Knowles).
 - Agreed on responsibilities for conducting the walk audits for the remainder of the Town according to the following breakdown:
 - o Nate: 1-10
 - o Chris: 21-30
 - o Alan and David: 61-85 – David takes everything east of Kensington Parkway.
 - o Jamie: Entire SW quadrant.
 - o Remaining areas to be 'claimed': 11-20; 30-40; 41-50; 51-60. Alan would also like support with his remaining area, as it is quite large. **Other WG members, please respond to the whole group indicate which group of these blocks you want to commit to**, with the idea that you will conduct the audits in these blocks, or you will train neighbors to help you conduct them between now and mid-late December.

- **WG members to email Nate if you need a clipboard, safety vest, and/or checklist copies** (if you don't have access to a printer) delivered to your home....
 - **and to email Anne-Marie if you want to try to borrow her wheel** 😊
3. Prioritization process
- Each person walked through their additions to the prioritization tracking sheet. It represents a good start, but still need more ideas to get to a more complete list. **WG members to continue adding to the sheet Alan provided in the shared drive** and we'll revisit during the December meeting.
 - Once we have 50+ entries, we will discuss further the prioritization/ranking criteria.
4. AOB
- Nate provided updates on:
 - Town Hall sign removal and bike rack preparation
 - County pedestrian survey mailer (**request for Chris to report on completing the survey during December meeting**)
 - Process of contacting County regarding Capitol Bike Share Program (**request for Nate to provide an update at December meeting**)
 - Ongoing traffic/road studies in the Town (**request to Al for an update during December meeting**).
 - Flagged the ideas presented to the Council by Jeff Griffith of Parkwood.

Next meeting proposed for Thursday, December 10th, 7-8pm.

Adjourn