

### **Town Council Summary from the June 16, 2014 Town Meeting:**

- Approved the Town Meeting Minutes from May 12, 2014.
- Appointed Jeff Capron, Leslie Olson, and Kerry Thompson to the Audit Committee.
- Variance Hearing was held with regards to the Town's side-yard setback requirements for an addition at 3515 Plyers Mill Court. The Council moved to hold the public record (public comment) open through Friday, June 27<sup>th</sup>. The Council will vote on the Variance at the July 7<sup>th</sup> Town Council Meeting.
- Extended the current contract with Maier Warner until July 31<sup>st</sup> until the new contract can be reviewed at the next meeting.
- Approved Resolution R-08-2014 clarifying and updating the purpose of the Farmers Market as amended.
- Approved Resolution R-09-2014 awarding a contract for emergency repairs and renovations in the kitchen and classroom areas of the Town Hall/Armory.

### **June 16, 2014**

#### **Town Meeting 7:10 p.m.**

Mayor Fosselman, Council Members Bartram, Furman, McMullen and Sexton, Assistant Town Manager Hoffman and Clerk-Treasurer Engels were present. Town Manager Daily was necessarily absent. The Pledge of Allegiance was recited and a Moment of Silence observed.

The minutes from May 12, 2014 were reviewed and approved. See Council Actions.

The Mayor appointed Jeff Capron, Leslie Olson, and Kerry Thompson to the Audit Committee and thanked them for their past work on the Committee.

**From the Mayor and Town Council** – The Mayor thanked the Residents for electing him to a fifth term and stated he will continue to promote projects of beautification and redevelopment within the Town; he reminded Residents of the General Election Primary on Tuesday, June 24<sup>th</sup>; he attended the MML Convention, where the opening speaker was Cal Ripken, Jr.; the Mayor also mentioned that he was appointed to serve as the 1<sup>st</sup> vice president of the Maryland Mayors Association; the initial meeting of the Development Review Board will be held Tuesday, June 17<sup>th</sup> at 7:30 p.m., where Fred Boyd will be present to discuss the review process as it pertains to any potential development. Council Members Bartram and Sexton will be co-chairing the meeting; the duties of the Development Review Board are to meet with developers and builders to review commercial, residential (not single family), and mixed use development, and to make recommendations to the Town Council based on the approved design guidelines, which will be sent to the County Planning Board for final approval; thanked Boy Scout Eric Aria and his volunteers for cleaning up Silver Creek of invasive vines; and announced that the annual organizational meeting will be held July 7<sup>th</sup> at 6:30 pm, prior to the regular Town Meeting.

Council Member Bartram reported he is looking forward to the inaugural meeting of the Development Review Board – in which he is co-chairing with Council Member Sexton.

Council Member McMullen will be setting the Traffic Committee meeting for July and will provide a schedule of regular quarterly meetings and noted that the paving project along Frederick Avenue and Frederick Place has begun.

Council Member Furman questioned whether the Traffic Committee could discuss the possibility of a parking district, as well as road improvements needed for when redevelopment occurs. The Mayor suggested County Planner, Fred Boyd, may explain how a parking district works at the Development Review Board Meeting. Council Member Furman thanked Residents for her re-election to the Town Council, and that she is happy to serve a second term; she also suggested that any changes regarding the Labor Day Parade and Festival be brought to the Council; and that the map project is nearing completion and Thanked Eli Sola-Sole for all of her help.

Council Member Sexton stated that the Wheaton-Kensington Chamber of Commerce will have a larger presence in the Parade with member businesses being able to advertise with their own signs.

Assistant Town Manager Hoffman mentioned that the curb and gutter work had begun along Frederick Avenue, Frederick Place, and Washington Street. A number of asphalt driveway aprons will be replaced as well. Once the concrete work has been completed, NZI Construction will begin the milling and paving process, which will most likely begin next week. Announced that the 19<sup>th</sup> Annual 4<sup>th</sup> of July Bike Parade will once again be coordinated by Mark Hudson, McEearney Associate Realtors. The Parade will begin at 10:00 am at St. Paul Park. The Kensington Labor Day Parade and Festival is looking for volunteers, and those interested may contact Lisa and Victoria at [LaborDay@tok.md.gov](mailto:LaborDay@tok.md.gov) for more information.

**From the Public** – Jack Gaffey informed Residents that All Books Considered had recently lost their lease; Mr. Gaffey reminded Residents that we must support local businesses and suggested creating bumper stickers to help promote our business community. Yvonne Gurney stated that the M-NCPPC (Parks) had released funds to help start renovations at Kensington Cabin Park, and mentioned that Parks requested comments on uses of the building which may be sent to Yvonne at [YGurney1@verizon.net](mailto:YGurney1@verizon.net). Ms. Gurney also mentioned that Parks is continuing to look into the possibility of grants to help with sewer upgrades at the Cabin. Mayor Fosselman suggested that Ms. Gurney contact County Council Member Berliner for additional help. Dr. Joseph Campbell mentioned that the Town's contractor, NZI Construction, had left the construction area of Frederick Avenue and Frederick Place in disarray with no safety devices to help guide pedestrians and cars during the evening hours on Friday, June 13<sup>th</sup>. Mayor Fosselman thanked Dr. Campbell for the feedback and noted that the staff would discuss the issues with NZI.

A **Variance Hearing** was held for 3515 Plyers Mill Court. Peter Imani, property owner, explained that a two (2) foot Variance was being requested to comply with the Town's side yard setback requirements. Mr. Imani presented the Council with a letter of support from each of his adjacent neighbors. The Council discussed the Variance request and acknowledged that there had been no objections received by the public for the Variance. Council Member Bartram requested that a second notification be sent to the adjacent and abutting neighbors notifying them that the public record will remain open through 4:00 pm on Friday, June 27<sup>th</sup>. The Council instructed the Town staff to have a Resolution available to vote on the Variance at the July 7<sup>th</sup> Council Meeting. See Council Actions.

The contract renewal with Maier Warner will be discussed at the July 7<sup>th</sup> Town Meeting. The

existing contract was extended through July 2014 until the new contract could be presented to the Council. See Council Actions.

#### **Ordinances, Resolutions, Regulations –**

Resolution No. R-08-2014 was presented before the Council in an effort to clarify and update the purpose of the Kensington Farmers Market. Council Member Bartram questioned the need for the Resolution. Mayor Fosselman explained the intent of the Resolution is to codify the already unwritten guidelines of the Farmers Market, to help assist staff with enforcing these guidelines. The Farmers Market, which is limited to agricultural items and small batch homemade foods and baked goods, will also allow for a table or booth advertising Kensington's businesses. Council Member Bartram requested clarification on the clause allowing businesses outside of Town to provide information at the booth. Council Member Sexton explained the purpose of the clause was so an outside business owned by a Resident in Town was not excluded from providing information. The Council concurred to add to the Resolution that the majority of a business outside of Town be owned by a Town Resident. Yvonne Gurney questioned whether political and charitable groups were allowed. Bonita Condon questioned whether the clause excluding arts and non agricultural products was necessary. The Council explained that there are other outlets available for charitable groups and may review the inclusion of artists for a separate location at a later date. The Resolution may be amended in the future to fit the needs of the Market and community. See Council Actions.

Resolution No. R-09-2014 was presented to the Council to award a contract for the renovation of the Classroom and Kitchen within Town Hall. Both areas need to have the floors replaced, and the kitchen will also receive new cabinets. The Mayor explained the kitchen floor was in need of immediate attention due to an environmental and structural issue and due to the emergency nature of the repairs it was necessary to override the Town's bid procedures. Council Member Furman suggested that the electrical system be reviewed as well and gave some consideration on the possible design of a new kitchen. See Council Actions.

#### **Council Actions –**

Council Member McMullen moved to approve the Minutes from the May 12, 2014 Town Meeting. The motion passed unanimously.

Council Member McMullen moved to leave the record open until 4:00 pm on June 27<sup>th</sup> for the variance at 3515 Plyers Mill Court and instructed the Town Staff to prepare a Resolution supporting the variance, which will be voted on at the July 7<sup>th</sup> Meeting. The motion passed unanimously.

Council Member McMullen moved to extend the current contract with Maier Warner from July 1 to July 31. The motion passed unanimously.

Council Member McMullen moved to approve Resolution No. R-08-2014 to clarify and update the purpose of the Kensington Farmer's Market, with the ninth "Whereas clause" amended with language to state that businesses owned by Town Residents be majority owned by Town Residents. The motion passed unanimously.

Council Member Sexton moved to approve Resolution No. R-09-2014 to award a contract for repair and renovation of the Town Hall Classroom and Kitchen. The motion passed unanimously.

Council Member Sexton moved to adjourn the meeting at 8:15 p.m. The motion passed unanimously.