

Town Council Summary from the July 7, 2014 Organizational & Town Meeting:

Organizational Meeting

- Mayor Fosselman along with Council Members Furman and McMullen were sworn in prior to the Organizational Meeting.
- Council Member areas of interest were assigned as follows: **Darin Bartram** - Ethics Commission and Development Review Board; **Tracey Furman** - Greenscape Committee and Design Guidelines Task Force; **Sean McMullen** - Audit Committee and Traffic Committee; **Paul Sexton** - Board of Elections and Development Review Board.
- Council Member Furman will serve as Mayor Pro Tem.

Town Council Meeting:

- Approved the Town Meeting Minutes from June 16, 2014.
- A Mayoral Proclamation was presented to Frances Wu for her 22 years of service to the community as owner of the Hong Kong Restaurant.
- Reviewed the proposed new contract with Maier Warner and extended the existing contract through August 31st. The Council will vote on the proposed new contract at the next scheduled Council Meeting.
- A Sign Variance for 10810 Connecticut Avenue, Kaiser Permanente, was reviewed; the Council directed Town staff to have a Resolution available for the next scheduled Council Meeting in support of the Variance.
- Resolution No. R-10-2014 was approved to allow a two (2) foot side yard Variance for 3515 Plyers Mill Court.
- Resolution No. R-11-2014 was approved for NZI Construction for certain street improvements.
- Ordinance No. O-02-2014 was introduced to amend the Sign Ordinance and to set a *Public Hearing for August 25, 2014.*

July 7, 2014

Organizational Meeting 6:35 p.m.

Mayor Fosselman along with Council Members Furman and McMullen were sworn in prior to the Organizational Meeting.

Mayor Fosselman, Council Members Bartram, Furman, McMullen, and Sexton, Town Manager Daily, and Clerk-Treasurer Engels were present. Assistant Town Manager Hoffman was necessarily absent.

Tracey Furman was elected Mayor Pro Tem by the Council.

Council Members were assigned to the following areas of interest:

Audit Committee – Council Member McMullen

Board of Elections – Council Member Sexton

Development Review Board – Council Members Sexton and Bartram (official chair)

Ethics Commission – Council Member Bartram

Greenscape Committee – Council Member Furman
Design Guidelines Task Force – Council Member Furman
Traffic Committee – Council Member McMullen

Council Member Furman suggested establishing a set-schedule for committee meetings in an effort to help attendance amongst the members and to also help focus the meetings on specific agenda items. She also discussed a few changes to the proposed Design Guidelines document, which would be a simple, one page document, highlighting to prospective developers the Town's guidelines for development. The Council discussed the abbreviated document and maintained that the document could always be revised in the future if it was not clear in expressing our guidelines.

Town Council Meetings will continue to be held on the 2nd and 4th Monday of each month, unless a meeting is not deemed necessary. Council Meetings will be advertised on the Town Calendar at <http://tok.md.gov/calendar/>.

Council Actions

Council Member McMullen moved to nominate Council Member Furman to serve as Mayor Pro Tem. The motion passed unanimously.

Council Member Sexton moved to adjourn the Organizational Meeting at 6:55 p.m. The motion passed unanimously.

July 7, 2014

Town Meeting 7:00 p.m.

Mayor Fosselman, Council Members Bartram, Furman, McMullen and Sexton, Town Manager Daily, and Clerk-Treasurer Engels were present. Assistant Town Manager Hoffman was necessarily absent. The Pledge of Allegiance was recited and a Moment of Silence observed for Janette Haynes who passed away after a long illness; Council Member Furman's son, Nathan, who is serving in his last month in Afghanistan; and Mary Stewart who is recovering in the hospital.

The minutes from June 16, 2014 were reviewed and approved. See Council Actions.

From the Mayor and Town Council –

The Mayor reported he was sworn in for his fifth term as Mayor by the Clerk of Court for the State of Maryland; The Mayor swore in Council Members Furman and McMullen prior to the Organizational Meeting, which was held prior to the Council Meeting. **Bike Parade** – The Mayor stated it was very successful, and he thanked Mark Hudson of McEnearney Associates and his staff, especially Rebecca Rand and Sabina Emerson; he also thanked Barrie Carr, Doug and Jenny Smith, Geary and Margaret Fitzpatrick, Val and Martha Deale, Duane Rollins, Ted Emerson, and Chief Heflin and his staff from Kensington Volunteer Fire Department. **Code Enforcement** – reported an email complaint from a resident was received regarding banners on cars, which the Mayor mentioned are a violation if they are not on the same property as the business, and noted the business will be notified; he reminded Town Manager Daily sign violation notices for pole signs need to be sent out; Town Manager Daily stated that Town

Attorney Ferguson was reviewing the letter. The Mayor requested the broken car bumper stops at the north side parking lot be replaced; requested notices be sent to the Huggins property regarding weeds and maintenance issues; and requested the trees and grass on Metropolitan be addressed.

Council Member Bartram reported the inaugural meeting of the Development Review Board was held and thanked Fred Boyd and the Planning staff for discussing potential redevelopment sites with the Town.

Council Member McMullen reported that the Traffic Committee will be setting up regularly scheduled quarterly meetings and thanked the volunteers of the 4th of July Bike Parade.

Council Member Furman attended the Development Review Board's inaugural meeting, and attended the Chevy Chase Village Meet and Greet, which was a good event to reach out to other municipalities; and reported that the map project has been finished and will be sent to Maier Warner for review.

Council Member Sexton thanked staff for having the port-a-john removed at the NZI construction area.

The Mayor presented a Proclamation to Frances Wu for her 22 years of service to the community as owner of the Hong Kong Restaurant.

Kris Warner, Charlie Warner, and Kariann Zentz from Maier Warner were present to discuss the proposed 2014-2015 contract. Kris Warner spoke on the success in the past year including articles about the Town and excellent results from social media. She suggested continuing the Explore Kensington Campaign, social media, using the new Town map as a marketing piece, direct mail, new window banners behind Safeway, and re-designing the ExploreKensington.com website.

The Council discussed the additional marketing items added to the contract. They concurred to amend the contract to include printing the map as a marketing tool, and to have the back of the map designed by Maier Warner to promote the Town. Direct mail, new window banners for Safeway, and the website re-design were also approved for the new contract. Jack Gaffey suggested more emphasis on supporting local businesses.

Yvonne Gurney requested clarification on direct mail. Ms. Warner explained it would be mailed to outside households, not residents. Joe Campbell agreed the website needs updating and also noted he was not able to find the full agenda on the Town's website; he also suggested a twitter feed as part of the public relations contract. The Town attorney will amend the proposed contract to include the additional items for the Council to vote on at the next scheduled meeting. The current contract will be extended thirty days. See Council Actions.

A sign variance for 10810 Connecticut Avenue, Kaiser Permanente, was reviewed. Alan Schwartz, DMS Signs, was present and explained a variance was needed for an additional five feet at the base of the sign to overcome a grade issue along Connecticut Avenue. Mr. Schwartz

explained that there will be landscaping at the base of the sign, the sign will not exceed six feet above street level, and that the existing sign location is being moved to help with sight visibility. Yvonne Gurney questioned whether a photo of the sign was available, which was provided. The Council concurred to have a resolution prepared to support the Variance request for the next scheduled Council Meeting.

Ordinances, Resolutions, Regulations –

Resolution No. R-10-2014 was presented to the Council to allow for a two (2) foot side yard Variance at 3515 Plyers Mill Court. The Variance is for an addition that was already built, which violated both Town and County regulations on side yard setbacks. The Resident agreed to comply with the County regulations, but requested the Variance from the Town's 10 foot side yard requirements. There were no public comments received since the hearing. Peter Imani, the applicant, was present and explained that due to the angle of the property, it was necessary to seek the Variance. Mr Imani confirmed that he will correct the existing structure to meet the County regulations of eight (8) feet. See Council Actions.

Ordinance No. O-02-2014 was presented to the Council for the purpose of introducing changes to the Town's Sign Ordinance (Chapter VI) and scheduling a Public Hearing. (Chapter VI). See Council Actions.

Resolution No. R-11-2014 was presented to the Council to award a contract for street improvements and repairs. The Town Manager stated he is using unit prices from a contract bid awarded by Prince George's County; the contract is to continue the street resurfacing program using the VHB street study for a total not to exceed \$500,000. The contract completion date will be corrected. Bonita Condon questioned why Kensington Court was not on the list of streets and whether a handicap ramp could be provided for a Resident on Kensington Court. Town Manager Daily stated the Court was not in need of entire street resurfacing but he will review the Court for any areas that need patching and review the accessibility needed by the Resident.

Dr. Campbell stated the completion date should be reflected in the contract; noted he was pleased with paving but stated the contractor, NZI, continues to be indifferent and left hazardous gaps between concrete culverts and grass and left a port-a john for weeks after completion.

The Mayor appreciated the comments and assured Residents the concerns will be addressed with the contractor. The Mayor requested the Town Manager inform NZI that we do not want the port-a john contractor used in Town.

Jack Gaffey stated the speed bump was removed and white stop lines need to be repainted. Town Manager Daily stated they are not changing any speed humps and the speed hump will be reinstalled along with the stop bar painting later this summer.

From the Public –

Bonita Condon informed Residents that the Montgomery County Master Gardeners are having a summer open house on July 26th at the Agricultural History Farm Park. It will be advertised in the Town newsletter, if possible.

Penny Veerhoff reminded Residents to be cautious when there is police activity in the community, such as the M&T Bank robbery. Jack Gaffey noted the M&T robbery was on the Kensington List Serve immediately.

Council Actions –

Council Member Furman moved to approve the Minutes from the June 16, 2014 Town Meeting. The motion passed unanimously.

Council Member McMullen moved to extend the current contract with Maier Warner until August 31, 2014. The motion passed unanimously.

Council Member McMullen moved to approve Resolution No. R-10-2014 to allow for a two (2) foot side yard Variance for 3515 Plyers Mill Court. The motion passed unanimously.

Council Member Sexton moved to introduce Ordinance No. O-02-2014 to amend the sign ordinance and set the Public Hearing for August 25, 2014. The motion passed unanimously.

Council Member McMullen moved to approve Resolution No. R-11-2014 to award a contract for street improvements to NZI with an understanding that NZI will contract with a different port-a-john company. The Town Manager will inform NZI of concerns raised tonight. The motion passed unanimously.

Council Member Furman moved to adjourn the meeting at 8:48 p.m. The motion passed unanimously.