

## **June 20, 2016 Town Council Meeting:**

- Approved the Town Meeting Minutes from May 23, 2016.
- Altered the Parade route and Festival area for the 49th Annual Labor Day Parade and Festival.
- Introduced Charter Resolution No. CR-01-2016 - to Amend Article IV, "The Council", Section 405, "Meetings of the Town Council", to change the date of the Organizational Meeting from the first Monday in July to the first Council Meeting in July, and to make certain non-substantive changes. *The Public Hearing was scheduled for August 8, 2016, 7 pm.*
- Introduced Ordinance No. O-02-2016 - to Amend Chapter IV, "Traffic and Vehicles", Article 2, "Parking", Section 4-201, "General Parking Restrictions", to prohibit commercial vehicle parking on Town rights-of-way. *The Public Hearing was scheduled for August 8, 2016, 7 pm.*
- Introduced Ordinance No. O-03-2016 - to Amend Chapter VIII, "Health and Environmental Regulations", Article 4, "Property Maintenance", Section 8-403, "County Clean and Lien Regulations Adopted", to authorize the Town to enforce County regulations. *The Public Hearing was scheduled for August 8, 2016, 7 pm*

## **June 20, 2016**

### **Town Meeting 7:15 p.m.**

Mayor Fosselman, Council Members Bartram, Furman, McMullen and Rodriguez, Assistant Town Manager Hoffman, and Clerk-Treasurer Engels were present. Town Manager Daily was necessarily absent. The Pledge of Allegiance was recited and a Moment of Silence was observed.

The Minutes from the May 23, 2016 Town Council Meeting were reviewed and approved. See Council Actions.

The Council thanked Mayor Fosselman for his ten years of service to the community.

### **From the Mayor and Town Council –**

Mayor Fosselman stated that this was his last meeting and expressed how much he has enjoyed being Mayor, and thanked the Residents, businesses owners, Town Council, and Town staff for helping to make it a successful administration with positive change. The Mayor congratulated Mayor-elect Furman, along with Sean McMullen and Duane Rollins on their election victories, and is looking forward to helping with the transition.

Council Member McMullen reported the Traffic Committee met on June 8<sup>th</sup> with Town Manager Daily and the Town's Traffic Engineer, Joe Cutro, to discuss the proposed re-design and installation of new crosswalks at the corner of Kensington Parkway and Frederick Avenue. The Committee approved the proposed design, as presented, which includes three crosswalks and ADA access. Mr. McMullen stated that the estimated cost of the project was \$44,000, and the Committee discussed the importance of not jumping this project ahead of more significant street projects within the resurfacing schedule.

Council Member Furman stated she appreciates the opportunity to be Mayor of the Town of Kensington; thanked Maier Warner, specifically Kariann Zentz, for planning the successful FOX 5 Zip Trip event on June 17<sup>th</sup>; attended Park and Planning's Historic Buildings meeting on June 14<sup>th</sup>, where they discussed the re-bidding of the Mansion porch repair project, the proposed upgrades to Kensington Cabin Park following a generous contribution from Under Armour, and Noyes Library fundraising opportunities; invited the public to a party recognizing Mayor Fosselman for his service to the community on June 30<sup>th</sup>, 7:00 pm; and announced that Mayor Fosselman had agreed to be appointed as Chair of the Development Review Board.

Council Member Rodriguez reported that the Pergola at Howard Avenue Park was dedicated in honor of Wat Stewart on June 4<sup>th</sup>, and thanked Council Member Furman for her work on the project; noted that the Events Committee will be meeting June 25<sup>th</sup>, 8:00 am, at St. Paul Park to begin designing a guidebook for the use of Town parks; noted that the Events Committee reviewed the Labor Day Parade route, along with the Festival area, and determined to adjust the route and festival location following the request of Town staff and the Parade coordinators. The new Parade route, after entering Baltimore Street from Connecticut Avenue, will head north along Fawcett Street, turn east onto Howard Avenue and then back south along Montgomery Avenue, ending at Warner Mansion where the grandstand will be placed. Mr. Rodriguez stated that this would accommodate parade participants heading to the Gaithersburg Parade by exiting through Kensington Parkway instead of Connecticut Avenue, and allow for a second staging area for the end of the Parade. The shifting of the Festival area from Howard Avenue to Town Hall (Armory Avenue, Mithcell Street, and Warner Street), will help to centralize the Festival around Town Hall.

Council Member Furman asked if St. Paul Church's parking lot along Armory would remain open.

Assistant Town Manager Hoffman stated that St. Paul's parking lot would remain open for parking, and noted that the Town would be requesting access to the parking garage at the Bakers Union. Mr. Hoffman also noted that the food vendors would be shifted to Mitchell Street from Howard Avenue and not Armory Avenue.

Jack Gaffey suggested the Committee reconsider the route to include Kensington Parkway as it is a wider street.

Council Member Rodriguez stated that the Committee considered Kensington Parkway; however, they determined that using Warner Circle was a better option, as it allowed a large shady area for Residents to watch the Parade along with an easier exit for parade participants.

#### **From the Town Manger and Staff**

Mayor Fosselman noted that he has spoken with Town staff about code enforcement issues, and has requested that a list of duties and responsibilities beyond parking and traffic concerns be put into writing. Mr. Fosselman stated that staff will draft the position responsibilities for finalization at a future meeting.

Jack Gaffey stated that code enforcement of the 48 hour parking limit may be too restrictive on

many streets that do not have a driveway and have more than one car.

Duane Rollins suggested code enforcement reports at Council Meetings, which would give Residents a better understanding of infractions occurring and encourage more discussion.

Council Member McMullen stated the Council receives code enforcement updates within the Town's Manager's weekly reports. Mr. McMullen noted that these could be made public during Council Meetings.

Elisenda Sola-Sole expressed the importance of ensuring the code enforcement officers address graffiti in Town.

Assistant Town Manager Hoffman noted a report submitted to the Council from the Town's Traffic Engineer, Joe Cutro, suggesting that one speed hump be placed along Dupont Avenue between 3604 and 3605, and a second speed hump be placed between 3510 and 3511 Dupont Avenue. Mr. Hoffman stated that Mr. Cutro suggested the locations based on the existing stop bar locations, and to centralize the speed humps between Lexington Street and St. Paul Street; Mr. Cutro's report also recommended that the speed humps on Farragut Avenue be replaced at their existing locations.

Mark Wegner, Dupont Avenue, stated he appreciates the safety benefits of having speed humps placed along Dupont Avenue; however, he requested that they not be placed directly in front of his house, due to the fact they do not have a parking pad and are required to park their vehicles within the street.

Mayor Fosselman noted that he sent emails to those that may be affected by the placement of speed humps along Dupont Avenue, and that the majority of the responses were positive.

Duane Rollins requested that at least one speed hump be placed along Dupont Avenue.

Assistant Town Manager Hoffman said staff would discuss adjusting the locations of the speed humps with the Traffic Engineer.

Assistant Town Manager Hoffman announced that the first Summer Movie Night will be held Saturday, June 25<sup>th</sup> at St. Paul Park; Mark Hudson, McEneaney Associates, will coordinate the 21<sup>st</sup> Annual 4<sup>th</sup> of July Bike Parade; and that the Historic Area Work Permit (HAWP) had been submitted to Historic Preservation for the proposed fountain at Flinn Park.

Council Member McMullen noted that the Town will be receiving the allowed reimbursement from FEMA for the January 2016 snowstorm.

### **From the Public –**

Jack Gaffey requested a diagram of the proposed re-design of the Kensington Parkway and Frederick Avenue intersection.

Council Member McMullen stated that the diagram was made available at the previous Council meeting; Mr. McMullen asked staff to email the proposed design to Mr. Gaffey.

### **Ordinances, Resolutions, Regulations –**

**Charter Resolution No. CR-01-2016** - A Charter Resolution to Amend Article IV, "The Council", Section 405, "Meetings of the Town Council", to change the date of the Organizational Meeting from the first Monday in July to the first Council Meeting in July, and to make certain non-substantive changes was introduced. The Mayor stated when the July 4<sup>th</sup> Holiday falls on the first Monday there are scheduling problems and this would allow more flexibility in scheduling the organizational meeting. The Public Hearing was scheduled for August 8, 2016, 7 pm. See Council Actions.

**Ordinance No. O-02-2016** – an Ordinance to Amend Chapter IV, "Traffic and Vehicles", Article 2, "Parking", Section 4-201, "General Parking Restrictions", to prohibit commercial vehicle parking on Town rights-of-way was introduced. This would amend current language to restrict size of commercial vehicles on residential streets and prohibit commercial vehicles with an advertisement from being parked on the street. The Public Hearing was scheduled for August 8, 2016, 7 pm. See Council Actions.

**Ordinance No. O-03-2016** - an Ordinance to Amend Chapter VIII, "Health and Environmental Regulations", Article 4, "Property Maintenance", Section 8-403, "County Clean and Lien Regulations Adopted", to authorize the Town to enforce County regulations was introduced. Assistant Town Manager Hoffman explained that this Ordinance will allow the Town to enforce all of Chapter 26 of the County Code, which will help with specific violations pertaining to property maintenance. The Public Hearing was scheduled for August 8, 2016, 7 pm. See Council Actions.

The Council and Residents gave Mayor Fosselman a standing ovation.

### **Council Actions –**

Council Member McMullen moved to approve the Minutes from the May 23, 2016 Town Meeting. The motion passed unanimously, 3 to 0. Council Member Bartram was not present for this motion.

Council Member McMullen moved to introduce Charter Resolution CR-01-2016 A Charter Resolution to Amend Article IV, "The Council", Section 405, "Meetings of the Town Council", to change the date of the Organizational Meeting from the first Monday in July to the first Council Meeting in July, and to make certain non-substantive changes and set the public hearing for August 8, 2016. The motion passed unanimously.

Council Member McMullen moved to introduce Ordinance O-02-2016 to Amend Chapter IV, "Traffic and Vehicles", Article 2, "Parking", Section 4-201, "General Parking Restrictions", to prohibit commercial vehicle parking on Town rights-of-way and set the public hearing for

August 8, 2016. The motion passed unanimously.

Council Member McMullen moved to introduce Ordinance O-03-2016 Amend Chapter VIII, "Health and Environmental Regulations", Article 4, "Property Maintenance", Section 8-403, "County Clean and Lien Regulations Adopted", to authorize the Town to enforce County law with respect to housing and building maintenance and control of weeds and other plant growth, including the use of clean and lien abatement and to set a fine for violation. The public hearing was set for August 8, 2016. The motion passed unanimously.

Council Member Rodriguez moved to adjourn the Town Meeting at 8:16 p.m. The motion passed unanimously.