

Kensington Around Town

March 2018

St. Paul Park Picnic Pavilion—Grant Application Concept

Site Option 1

Site Option 2



Figure 1: St. Paul Park Pavilion Site Options—*Not to Scale*

Every year the Maryland Department of Natural Resources' (DNR) Community Parks and Playground (CPP) Program "provides funding to allow the State to focus on restoring existing and creating new park and green space systems in Maryland's cities and towns." The CPP provides flexible grants to local governments to help them improve or rehabilitate existing parks or to help with the creation of new parks or green spaces within their municipality. This past August, the Town of Kensington submitted a CPP grant proposal for a 16' x 20' picnic pavilion to be located at St. Paul Park. Community Parks and Playground grants are included each year in the governor's budget, which is subject to legislative approval. The Town should be notified by early May if our grant proposal has been officially approved.

The envisioned picnic pavilion will provide a permanent, year-round structure for community and family gatherings protected from the elements and shaded from the summer sun. Within the Town's CPP grant application was a project concept and budget

Continued on Page 9 . . .



CALENDAR

St. Paul Park Pavilion Meeting
Sun., March 18th,
10 am—11 am

Town Council Work Session (Annexation)
Mon., March 19th, 7 pm

St. Paul Park Pavilion Meeting
Sat., April 7th,
10 am—11 am

Town Council Meeting
Mon., April 9th, 7 pm
Public Hearing
FY19 Town Budget

Town Election Information
Page 8

www.tok.md.gov

MAYOR TRACEY

Town Permits

10504 Detrick Ave — Fence

10221 Montgomery Ave —
Driveway

10700 Connecticut Ave—
Interior

10400 Fawcett St—Electrical

3506 Dupont Ave—Addition

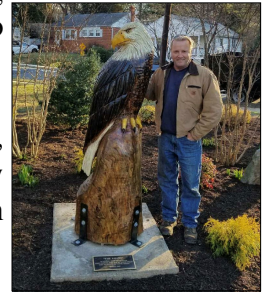
3507 Farragut Ave—Gas

Building Permits—*Please be reminded that both a Town and County permit for any exterior or interior structural changes are needed, with the exception of landscaping and repairs. Historic District properties will also need a Historic Area Work Permit (HAWP). Please contact the Town staff with any questions.*



I am frequently asked about the old Hugins gas station property at 10619 Connecticut Avenue and if there are any future development plans for the site. I am happy to report that the property was recently sold to the Chuck Levin group, which also owns the adjacent property with 7-11. While the Levin group has yet to submit a long-term proposal for the property, they decided to provide two short-term lease agreements with Hawkins Produce and Cherner Brothers Auto. In speaking with Joe Hawkins, he is very excited about the opportunity and is looking forward to bringing produce back to Kensington.

The Town's Public Works Supervisor, Jason Swain, recently carved a new eagle at Earnest Memorial Park in honor of his niece, Katie.



The Local Advisory Panel (LAP) for the Kensington Historic District is looking for two additional members. Although advisory in nature, the LAP's contributions are vital to the work of the Commission and furtherance of history of Montgomery County's communities. If you are interested in being appointed to the LAP, please contact me at Mayor.Tracey@tok.md.gov.

MAYOR

Tracey Furman

Mayor.Tracey@tok.md.gov

COUNCIL

Sean McMullen

(Mayor Pro-Tem)

Darin Bartram

Conor Crimmins

Duane Rollins

Mayor.Council@tok.md.gov

TOWN STAFF & CREW

Sanford W. Daily, Town Manager

SWDaily@tok.md.gov

Matt Hoffman, Asst. Town Manager

MJHoffman@tok.md.gov

Susan Engels, Clerk—Treasurer

Susan.Engels@tok.md.gov

Shirley Watson, Facility Manager/Events

Shirley.Watson@tok.md.gov

Jim Snow and Bill D'Albora, Code Enforcement

Jim.Snow@tok.md.gov; Bill.Dalbora@tok.md.gov

Jason Swain, Joe Natali, and Pablo Oliva, Public Works

Jamie Simms, Facility Maintenance

TOWN MINUTES

Summary from the November 13, 2017 Town Meeting

- Approved the Town Meeting Minutes from October 23, 2017.
- Approved Resolution No. R-17-2017 - A Resolution of the Mayor and Town Council Proclaiming November to be Municipal Government Works Month in Kensington.
- Approved Resolution No. R-18-2017 - A Resolution of the Mayor and Town Council authorizing the Town Manager to purchase a Ford F-350 from Apple Ford, LLC, and to sell an existing Ford F-250 truck as no longer needed for public use.
- Approved Resolution No. R-19-2017 - A Resolution of the Mayor and Town Council authorizing an Amendment to the existing Town of Kensington Defined Benefit Plan by changing the date a participant may receive their benefits following separation, from the first day of the Plan Year following the separation of employment, to as soon as administratively feasible following separation of employment; and to designate certain officials of the Town as Trustees.

Summary from the December 11, 2017 Town Meeting

- Approved the Town Meeting Minutes from November 13, 2017.
- Held a Courtesy Review for the proposed residential construction projects at 3500 - 3506 Dupont Avenue.
- Held a *Public Hearing* on Ordinance No. O-03-2017 - An Ordinance amending Chapter VI, "Signs and Commercial Regulations", Article 1, "Signs and Solicitors", Section 6-101, "Signs"; Section 6-102, "Town Sign Permit Required"; Section 6-103, "Signs in the Public Right-of-Way"; and Section 6-104, "Signs on Private Property - CRT, CRN and Industrial Zones" to clarify requirements with respect to the permitting and placement of A-frame and sandwich signs; landscaping requirements for

monument signs; reduce the length of time that limited duration sign may be posted; and to make conforming changes. ***The Public Record will be held open until 4:00 pm on Friday, January 5, 2018.***

- Held a *Public Hearing* on Ordinance No. O-04-2017 - An Ordinance amending Chapter IV, "Traffic and Vehicles", by amending and re-enacting Article 1, "General Provisions", Section 4-102, "Definitions"; Section 4-103, "Traffic and Parking Control Devices"; Section 4-106, "Operation of Vehicles on Streets, Sidewalks, Curbs, and Gutters"; Section 4-107, "Bicycles"; and Section 4-108, "Enforcement"; Article 2, "Parking", Section 4-201, "General Parking Restrictions"; and Section 4-208, "Residential Parking Area", while deleting Section 4-207, "Professional Reserved Parking", and Article 3, "Traffic Control", by adding Section 4-305, "Enforcement", to update the Chapter and make provisions for setting parking fines by Resolution, update various definitions to comply with State Code, authorize the Town Manager to make certain determinations, and to clarify that Council may designate parking permit areas. ***The Public Record will be held open until 4:00 pm on Friday, January 5, 2018.***

Town Council Summary from the January 8, 2018 Town Meeting

- Approved the Town Meeting Minutes from December 11, 2017.
- Acknowledged receipt of the Audit Committee's Report for FY17.
- Approved Resolution No. R-01-2018 – A Resolution of the Mayor and Town Council amending the Schedule of Town Fees, Charges, and Expenses.
- Approved Resolution No. R-02-2018 – A Resolution of the Mayor and Town Council authorizing the Town Manager to sell a 1996 GMC Packer truck, which is deemed surplus and no longer needed for a public use.

TOWN MINUTES

- Adopted Ordinance No. O-03-2017 - An Ordinance amending Chapter VI, "Signs and Commercial Regulations", Article 1, "Signs and Solicitors", Section 6-101, "Signs"; Section 6-102, "Town Sign Permit Required"; Section 6-103, "Signs in the Public Right-of-Way"; and Section 6-104, "Signs on Private Property - CRT, CRN and Industrial Zones" to clarify requirements with respect to the permitting and placement of A-frame and sandwich signs; landscaping requirements for monument signs; reduce the length of time that a limited duration sign may be posted; and to make conforming changes. ***The Ordinance will take effect on January 29, 2018.***
- Adopted Ordinance No. O-04-2017 - An Ordinance amending Chapter IV, "Traffic and Vehicles", by amending and re-enacting Article 1, "General Provisions", Section 4-102, "Definitions"; Section 4-103, "Traffic and Parking Control Devices"; Section 4-106, "Operation of Vehicles on Streets, Sidewalks, Curbs, and Gutters"; Section 4-107, "Bicycles"; and Section 4-108, "Enforcement"; Article 2, "Parking", Section 4-201, "General Parking Restrictions"; and Section 4-208, "Residential Parking Area", while deleting Section 4-207, "Professional Reserved Parking", and Article 3, "Traffic Control", by adding Section 4-305, "Enforcement", to update the Chapter and make provisions for setting parking fines by Resolution, update various definitions to comply with State Code, authorize the Town Manager to make certain determinations, and to clarify that Council may designate parking permit areas. ***The Ordinance will take effect on January 29, 2018.***

ARCHIVED MINUTES . . .

Complete Minutes, along with an audio recording from past meetings are available on the Town's website at the following link:

<http://tok.md.gov/town-business/council-meeting-recordings/>

Town Council Summary from the February 12, 2018 Town Meeting

- Approved the Town Meeting Minutes from January 8, 2018.
- Discussed the grant application status for the proposed pavilion at St. Paul Park and advised the Town staff to clarify the pending location of the structure.
- Discussed the following petitions and concurred to table any action until the March 12th Council Meeting in order to allow the Town's Traffic Engineer to conduct an analysis:
 - Petition to restrict parking along the west side of the 10500 block of Wheatley Street to two (2) hours, 7 am - 5 pm, Monday through Friday, except by permit.
 - Petition to request speed bumps along the 3400 block of Oberon Street and the 10500 block of Wheatley Street.
- Approved Resolution No. R-03-2018 - A Resolution of the Town Council confirming the Mayor's re-appointment of Jack Gaffey to the Town Ethics Commission.
- Approved Resolution No. R-04-2018 - A Resolution of the Town Council confirming the Mayor's re-appointment of Martha Deale, Spencer Harrill, and Jennifer Smith to the Board of Supervisors of Elections.
- Approved Resolution No. R-05-2018 - A Resolution of the Town Council confirming the Mayor's appointment of Chris Bruch, and re-appointment of Martha Deale and TJ Monahan to the Development Review Board.

February 12, 2018—Mayor Furman; Council Members Bartram, Crimmins, McMullen, and Rollins; Town Manager Daily; Assistant Town Manager Hoffman and Clerk-Treasurer Engels were present. The Pledge of Allegiance was recited and a moment of silence was observed for the passing of Patricia Baker, and to honor Dorothy Warren on her 101st Birthday.

TOWN MINUTES

The Town Meeting Minutes from January 8, 2018 were reviewed and approved. See Council Actions.

From the Mayor and Town Council

Council Member Bartram reported that the Traffic Committee met on January 11, 2018 and discussed two separate petitions: 1) a petition to restrict parking along the 10500 block of Wheatley Street to two hours, 7 am to 5 pm, Monday through Friday, except by permit; and 2) a petition to place speed bump(s) along the 3400 block of Oberon Street and the 10500 block of Wheatley Street; the Committee also discussed traffic control options for the intersection of Howard Avenue at Fawcett Street. Mr. Bartram stated that due to the low attendance by the Traffic Committee members, he decided to bring the items directly to the Town Council without a formal recommendation by the Traffic Committee.

Wheatley Street Parking Restriction Petition

Council Member Bartram confirmed that the petition was signed by at least two-thirds (2/3) of the residents of the block, and reviewed the criteria that the Council is to take into consideration for Residential Parking requests, per Section 4-208 of the Town Code. Mr. Bartram indicated that he did not believe the request for parking restrictions met the criteria, as a review by the Town staff did not show intensive use by non-residents, nor a difficulty for residents to park on the street during specific hours.

Leslie Olson commented that the proposed restriction would not be consistent with other parking signs on surrounding streets, as the beginning and ending times were different. Ms. Olson also stated that the petition should include a broader area, as it would impact more than just residents on these specific

streets, and that she was not notified of the petition.

Mayor Furman noted that the Town had previously received complaints about commercial businesses parking along the 10500 block of Wheatley, but that issue had been resolved.

The Council discussed amending the proposed hours within the parking restriction to comply with surrounding signage, pending review by the Town staff.

Oberon and Wheatley Street Speed Bump(s) Petition

Council Member Bartram confirmed that the petition was signed by at least sixty (60) percent of the impacted Residents, as required within the Speed Bump Policy Guidelines; however, he stated that the Town's Traffic Engineer has yet to crosshatch the proposed speed humps for review.

Daniel Lonnerdal spoke in support of the proposed speed bumps.

Stuart Sparker spoke in support of the proposed speed bumps.

The Council discussed the petition process and that a copy of the petition should be left if the person is not home.

Assistant Town Manager Hoffman explained that the Town staff drafts any potential traffic control related petitions in an effort to clearly identify the intent behind a proposed petition. The staff drafted these petitions in accordance with the Town Code and Speed Bump Policy Guidelines, and included the affected addresses for each matter; however, Mr. Hoffman noted that it is up to the Resident(s) to distribute the petitions to their neighbors.

The Council concurred to table both petitions

TOWN MINUTES

to a future meeting to allow further analysis.

Jack Gaffey suggested a petition form should have a place to oppose it instead of leaving the name blank.

Intersection of Howard Avenue at Fawcett Street

Council Member Bartram stated that the Town's Traffic Engineer, Joe Cutro, was present at the meeting and proposed four solutions for the intersection, to include: 1) the removal of the existing trash cans to help with the line of sight; 2) move the existing 'No Parking to Corner' sign along Howard by one parking space length; 3) install a three-way stop at the intersection; and 4) create a bump-out similar to the one designed at Kensington Parkway and Montgomery Avenue. Mr. Bartram noted that Mr. Cutro had reservations about the three-way stop due to traffic volume counts, and subsequently recommended determining the cost of the bump-out.

Council Member Crimmins reported that the Development Review Board (DRB) met with MAC Realty Advisers to discuss the proposed redevelopment project at 3906 and 3910 Knowles Avenue. The project proposes a senior apartment, 62 and over, complex. Mr. Crimmins noted that the DRB expressed concerns with the potential impact the project would have on traffic along Knowles Avenue and Connecticut Avenue. MAC Realty will address the concerns at a future DRB meeting and will also attend an upcoming Town Council Meeting.

Jack Gaffey noted the importance of adequate parking spaces.

Council Member Crimmins reported that the Greenscape Committee is finalizing the approved plantings list for Town Parks and green spaces; has agreed to host an Arbor Day

event in coordination with the Day of the Book Festival; approved the location of a new Eagle Memorial honoring Jason Swain's niece at Ernest Memorial Park; and discussed encouraging additional murals, along with green walls, throughout Town.

Julie O'Malley suggested the location of the Eagle Memorial be relocated since there are already two existing memorials in the same location.

Mayor Furman stated that the Eagle Memorial was not on the same scale as the other memorials and that it has already been moved away from the WWII Memorial.

Town Manager Daily updated the Council on the Annexation Committee meeting and noted that most of the petitions have been submitted. Mr. Daily stated that a certification process will begin once all of the petitions have been submitted and the Town Attorney will draft a Resolution. A work session will be held on March 19th to discuss the annexation plan.

Council Member Rollins thanked the Town staff, volunteers, and O'Connor Plumbing and Heating, along with Titan Restoration Co. for sponsoring the successful Town Dinner.

Mayor Furman stated that Mark Hudson will be working with a Scout from Troop 439 to build a storage locker at Flinn Park for fountain equipment as an Eagle Scout project; noted that the staff continues to work with Actualize Studio on the new Town website; informed the Council that the MML Chapter meeting for February will be with County Executive Leggett; stated that the Town will be ordering additional copies of the Directory for purchase by Residents; noted that Maier Warner will be designing new signage for the Kensington Business District; and announced that Strosniders Hardware will be holding a Grand Opening on March 24th and 25th.

TOWN MINUTES

Julie O'Malley requested additional copies of the directory for Residents to have a second copy if needed.

Council Member Rollins requested a recycling can be added to some of the existing refuse cans along Howard Avenue.

Town Manager Daily noted that the proposed Pavilion at St. Paul Park was within the Governor's proposed budget with funding for \$33,779. The Pavilion was submitted through a grant application and would be a low pitch beam structure (16' x 20') with picnic tables, a trash/recycling station, and an adjacent grill.

Council Members Crimmins and Rollins stated that they would be providing additional information in the upcoming Around Town Journal, and will also be staking out the proposed locations for Residents to review.

Public Appearances

Sabina Emerson thanked the staff for having Safeway remove the illegal signs within the public right-of-way, and asked when the posts will be removed; noted that the Huggins property was in disrepair and asked for an update; questioned the storage container at the Train Station and dockless bikes left around Town; and asked Council to clarify the hours of the Town's Code Enforcement Officers.

Mayor Furman stated that the former Huggins property was recently purchased by the Levin family, which owns the adjacent shopping center, and that they are working on cleaning up the property and are marketing it for a short-term lease.

Assistant Town Manager noted that the storage container is being used for the storage of salt and that the Town's storage container regulations do not apply to commercial properties. Mr. Hoffman noted there have been a

few complaints and that the Maryland Transit Authority (MTA) has advised that they will move the container in early spring.

Town Manager Daily stated that the Town has two (2) part time Code Enforcement Officers and advised the Council that he will be proposing increased hours for Code Enforcement within the FY19 Budget.

Julie O'Malley requested a bike rack at Town Hall.

Leslie Olson questioned the status of Car Wash Coffee.

Mayor Furman stated that Car Wash Coffee had some issues with permitting and the contractor, but hopefully it will open in March.

Ordinances, Resolutions, Regulations

Resolution No. R-03-2018 – A Resolution of the Town Council confirming the Mayor's re-appointment of Jack Gaffey to the Town Ethics Commission was presented. See Council Actions.

Jack Gaffey was sworn in to the Town Ethics Commission.

Resolution No. R-04-2018 – A Resolution of the Town Council confirming the Mayor's re-appointment of Martha Deale, Spencer Harrill, and Jennifer Smith to the Board of Supervisors of Elections was presented. See Council Actions.

Resolution No. R-05-2018 – A Resolution of the Town Council confirming the Mayor's appointment of Chris Bruch, and re-appointment of Martha Deale and TJ Monahan to the Development Review Board was presented. See Council Actions.

Council Actions

Council Member McMullen moved to

TOWN MINUTES

approve the Town Meeting Minutes from January 8, 2018. The motion passed unanimously.

Council Member McMullen moved to adopt Resolution No. R-03-2018 confirming the Mayor's re-appointment of Jack Gaffey to the Town Ethics Commission. The motion passed unanimously.

Council Member McMullen moved to adopt Resolution No. R-04-2018 confirming the Mayor's re-appointment of Martha Deale, Spencer Harrill, and Jennifer Smith to the Board of Supervisors of Elections. The motion passed unanimously.

Council Member McMullen moved to adopt Resolution No. R-05-2018 confirming the Mayor's appointment of Chris Bruch, and re-appointment of Martha Deale and TJ Monahan to the Development Review Board. The motion passed unanimously.



2018 Town Election Information

The Town Election will be held on Monday, June 4, 2018 at Town Hall (3710 Mitchell Street). Voting hours are between 6:00 pm and 9:00 pm. The term of Mayor Tracey Furman and Council Members Sean McMullen and Duane Rollins are set to expire June 30, 2018. All have the option of running for re-election.

NOMINATIONS

Persons may be nominated for elective office in the Town by filing a certificate of nomination at Town Hall by 4:00 pm on or before the second Monday in May – Monday, May 14, 2018.

Please contact Susan.Engels@tok.md.gov for additional information.

ADOPTED ORDINANCES

The Mayor and Town Council Adopted Ordinance No. O-03-2017 – an Ordinance of the Mayor and Town Council amending Chapter VI, “Signs and Commercial Regulation”, Article 1, “Signs and Solicitors”, Section 6-101, “Signs”; 6-102, “Town Sign Permit Required; 6-103, “Signs in the Public Right-of-Way; and Section 6-104, “Signs on Private Property”, to clarify requirements with respect to A-frame and sandwich signs, permitting, and signs in the right-of-way, to reduce landscape requirements, revise the length of time that a limited duration sign may be posted in the right-of-way, and to make conforming changes. The Ordinance went into effect on January 29, 2018.

The Mayor and Town Council Adopted Ordinance No. O-04-2017 – an Ordinance of the Mayor and Town Council amending Chapter IV, “Traffic and Vehicles”, by amending and re-enacting Article 1, “General Provisions”, Section 4-102, “Definitions”, Section 4-103, “Traffic and Parking Control Devices”, Section 4-106, “Operation of Vehicles on Streets, Sidewalks, Curbs, and Gutters”, Section 4-107, “Bicycles”, Section 4-108, “Enforcement”, Article 2, “Parking”, Section 4-201, “General Parking Restrictions” and Section 4-208, “Residential Parking Area”, while also deleting Section 4-207, “Professional Reserved Parking”, and Article 3, “Traffic Control” by adding Section 4-305, “Enforcement” to update the Chapter and make provisions for setting parking fines by Resolution, update various definitions to be consistent with the State Code. Authorize the Town Manager to make certain determinations, to clarify enforcement and authorize adoption of fines by Resolution, to delete the Section with respect to professional reserved parking, and to clarify that the Council may designate parking permit areas and delete that designation on its own authority, with conforming changes. The Ordinance went into effect on January 29, 2018.

ST. PAUL PARK PICNIC PAVILION

that would fund the following items for the picnic pavilion:

- Purchase and installation of a 16' x 20', low-pitch beam shelter ("pavilion") covering a leveled concrete slab with two picnic tables (see Figures 2 and 3 for examples)
- Purchase and installation of an adjacent trash/recycling station
- Purchase and installation of an adjacent grill
- Installation of a five-foot wide, ADA-accessible walkway connecting the picnic pavilion to the walking track
- Installation of two outdoor-rated electrical outlets, each with four outlets and locking covers
- Purchase and installation of outdoor security lighting

Community Parks and Playground grant applications are due to the Department of Natural Resources in August of each year. In preparation for this deadline, the Kensington Town Council discussed the concept for a picnic pavilion at St. Paul Park during both the July 10th and August 14th Town Council Meetings. Following those discussions, the Town formally submitted a CPP grant application for the picnic pavilion for St. Paul Park. As part of the Town's CPP grant application, the Town suggested two possible locations for the picnic pavilion, both located at the south end of the park, outside of the walking track and located roughly between the basketball court and the playing field backstop.

During the February 12th Town Council meeting, Mayor Tracey Furman asked Councilmembers Conor Crimmins and Duane Rollins to organize two on-site meetings at St. Paul Park to review and discuss the CPP grant and the picnic pavilion concept. During each of the meetings, Councilmembers Crimmins and Rollins will stake out the proposed locations (see Figure 1) for residents to view as well as to review the budget and scope of the project. At this time, a final location for the picnic pavilion has not been selected. However, the Town has taken great strides to evaluate numerous locations and has identified the two options (again, see Figure 1) that will be presented during the on-site meetings. It is important to the Town that the location of the picnic pavilion meet, as best as possible, the following criteria:

- It be located outside of the walking track, so as not to be in the playing field area
- It be located in an area that minimizes or eliminates the need to remove any trees or tree branches
- It be located in an area that is already frequently used for picnics or where the picnic tables are routinely re-located to
- It be located in an area that is convenient to the ball field, the basketball court, and the playground
- It be located in an area that would best meet the Town's needs for locating electricity that would benefit official Town events such as the Fourth of July Bike Parade, the Labor Day Parade, Movies in the Park, and unofficial resident events

We hope that you are able to join us at the south end of St. Paul Park during one of the two following dates and times to learn more about the Maryland Department of Natural Resources' Community Parks and Playground Program and to review the Town's picnic pavilion concept for St. Paul Park. The two on-site meetings are scheduled for:



Figure 2: Example Only

Sunday, March 18th from 10:00 am – 11:00 am
Saturday, April 7th from 10:00 am – 11:00 am

PAGE 9 MARCH 2018



Figure 3: Example Only

FY19 BUDGET LETTER

Mayor Tracey C. Furman

Council Member Darin R. Bartram
Council Member Sean P. McMullen



Council Member Conor D. Crimmins
Council Member Duane L. Rollins

Town Manager Sanford W. Daily
3710 Mitchell Street Kensington, MD 20895-3350
301-949-2424
swdaily@tok.md.gov

March 12, 2018

Mayor Furman
Councilmember Bartram
Councilmember Crimmins
Councilmember McMullen
Councilmember Rollins

Pursuant to Article VIII of the Town Charter, the Town Manager is required to submit an Annual Proposed Budget to the Council no later than the third Monday in April of each year. Accordingly, please find enclosed the proposed Fiscal Year 2018-19 (FY19) Budget, with the anticipated revenues and expenses. The proposed budget is supported by a written financial plan, including the basis for estimates of anticipated revenues and proposed expenditures. The Budget Ordinance is scheduled to be introduced at the March 12th Town Council meeting, when the Public Hearing date can be set for April 9, 2018.

Upon introduction of the FY19 Budget, the Council, after the public hearing, may review the Proposed Budget for the purpose of increasing or decreasing line items. Where the Council decides to increase the total proposed expenditures, it shall also increase the total anticipated revenues in an amount at least equal to the total proposed expenditures. The FY19 Budget has been prepared and can be adopted in the form of an Ordinance, where at least a majority of the Council shall be necessary for adoption.

The Town has once again received an exemption under Section 6-308 of the State Code by the Maryland Department of Assessments for certifying the Constant Yield Tax Rate. The Constant Yield Rate is set by determining the property tax rate needed in order to generate the same amount of revenue as the previous fiscal year.

The Town does anticipate some additional revenues through the Highway User Revenue program, per the Governor's proposed Budget. However, this will require the approval of the Maryland State Legislature. In addition, County Executive Leggett has advised us that the Municipal Tax Duplication payments will be equal to last year's level, pending approval by the County Council.

It is anticipated that the Town will maintain our current service levels by keeping the Real Property Tax Rate the same as last year, which is \$0.136 per \$100 of assessed value; setting the Personal Property Tax Rate at \$0.75 per \$100 of assessed value, and setting the Personal Property Tax Rate for Railroads and Utilities at \$4.60 per \$100 of assessed value for the 2018-19 Fiscal Year.

Sincerely yours,



Sanford W. Daily
Town Manager

FY19 BUDGET ORDINANCE

ORDINANCE NO. O-01-2018

AN ORDINANCE ADOPTING THE TOWN OPERATING AND CAPITAL BUDGET FOR FISCAL YEAR 2018-19 AND LEVYING A TAX ON ALL ASSESSABLE PROPERTY WITHIN THE TOWN OF KENSINGTON, MARYLAND

WHEREAS, the proposed budget for the Fiscal Year, beginning July 1, 2018 and ending June 30, 2019 must be submitted to the Town Council on or before the third Monday in April; and

WHEREAS, the proposed budget ordinance must be introduced at a meeting of the Mayor and Town Council to allow for timely notice as required by the Town Charter and establish a public hearing on said Budget Ordinance; and

WHEREAS, the Fiscal Year 2018-19 Proposed Budget provides a complete financial plan, including anticipated revenues and proposed expenditures, for the fiscal year.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Kensington, in public meeting assembled, that the budget for the Town of Kensington for Fiscal Year, beginning July 1, 2018 and ending June 30, 2019, be and it is hereby introduced and to be adopted as follows:

ANTICIPATED REVENUE

Local Taxes	\$1,164,766	
Shared Revenues	\$713,725	
Licenses & Permits	\$50,100	
Intergovernmental Revenue	\$234,360	
Fines and Forfeitures	\$19,327	
Miscellaneous Revenue	\$76,900	
Grants - County & State	\$33,779	
TOTAL ANTICIPATED REVENUE		<u>\$2,292,957</u>
Re-appropriation		<u>\$677,085</u>
TOTAL ANTICIPATED FUNDS AVAILABLE		<u><u>\$2,970,042</u></u>

PROPOSED EXPENDITURES

General Government	\$1,101,434	
Public Works	\$873,885	
Public Safety, Parks & Non-Departmental	\$360,238	
OPERATING BUDGET TOTAL		<u>\$2,335,557</u>
Capital Improvements Budget		<u>\$634,485</u>
TOTAL COMBINED PROPOSED EXPENDITURES		<u><u>\$2,970,042</u></u>

FY19 BUDGET ORDINANCE

AND BE IT FURTHER ORDAINED that all of the sums set forth herein under the heading "EXPENDITURES" be and hereby are appropriated;

AND BE IT FURTHER ORDAINED that there is hereby levied on all of the assessable real property within the Town a tax at the rate of:

Real Property: Thirteen and 6/10 Cents (\$0.136) on each One Hundred Dollars (\$100) of assessed value of said property.

AND BE IT FURTHER ORDAINED and there is hereby levied a tax on all personal property subject to taxation by the Town, at the rate of:

Personal Property: Seventy-five cents (\$0.75) on each One Hundred Dollars (\$100) of assessed value on the following personal property subclasses as authorized in § 8-101 of the Tax-Property Article, Annotated Code of Maryland: stock in business, distilled spirits, and all other personal property directed by said article to be assessed, with the exception that there is hereby levied a tax of **Four dollars and Sixty cents (\$4.60)** on each One Hundred Dollars (\$100) of assessed value on the following personal property subclasses as set forth in § 8-101 of the Tax-Property Article, Annotated Code of Maryland:

1. operating personal property of a railroad;
2. operating personal property of a public utility that is machinery or equipment used to generate electricity or steam for sale;
3. all other operating personal property of a public utility; and
4. machinery and equipment, other than operating personal property of a public utility, that is used to generate electricity or steam for sale or hot or chilled water for sale that is used to heat or cool a building.

AND BE IT FURTHER ORDAINED that the Council hereby adopts the imposition of a full year, one-half year, three-quarter year and one-quarter year tax levies authorized pursuant to §§ 10-102, 10-103, 10-104 and 10-105, Tax Property Article, Annotated Code of Maryland, as amended, and authorizes and empowers Montgomery County, Maryland, to collect and remit the same to the Town of Kensington, consistent with the imposition and collection of such levies on real property by Montgomery County.

AND BE IT FURTHER ORDAINED that the Town Council may from time to time transfer funds by Resolution within the Operating and Capital Improvements Budget categories.

ADOPTED by the Town Council this 14th day of May, 2018.

Tracey C. Furman, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing Ordinance was adopted by the Town Council in public meeting assembled on the 14th day of May, 2018.

Susan Engels, Clerk Treasurer

FY19 BUDGET DETAILS—REVENUES

TOWN OF KENSINGTON							
BUDGET DETAILS FOR FISCAL YEAR 2018-19							
				Proposed Budget 2018-19	Adopted Budget 2017-18	Actuals 2/28/18	Projected or Reserved Thru 6-30-18
ANTICIPATED REVENUE							
LOCAL TAXES				Rates			
	Real Property Tax		0.136	\$748,411	\$719,820	\$716,865	\$719,820
	Personal and Ordinary Tax Business		0.75	\$89,030	\$83,094	\$196,593	\$196,593
	Personal Property Tax - Utilities		4.60	\$327,326	\$313,094	\$365,700	\$365,700
			SUBTOTAL	\$1,164,767	\$1,116,009	\$1,279,158	\$1,282,113
SHARED							
	Income Taxes			\$713,475	\$662,672	\$565,541	\$831,879
	Admissions and Amusements Tax			\$250	\$200	\$214	\$427
			SUBTOTAL	\$713,725	\$662,872	\$565,755	\$832,306
LICENSES							
	Building Permits			\$5,000	\$5,000	\$8,778	\$13,167
	Traders' Licenses			\$9,000	\$9,000	\$1,257	\$9,000
	Cable Franchise Tax			\$32,300	\$29,580	\$15,534	\$31,068
	Parking Permits			\$3,800	\$3,515	\$5,734	\$5,734
			SUBTOTAL	\$50,100	\$47,095	\$31,303	\$58,969
INTERGOVERNMENT							
	County Tax Duplication Payment			\$156,806	\$156,806	\$156,809	\$156,809
	State Highway User Tax			\$73,328	\$73,001	\$62,228	\$73,001
	Bank Shares			\$4,226	\$4,226	\$4,226	\$4,226
			SUBTOTAL	\$234,360	\$234,033	\$223,264	\$234,036
FINES AND FORFEITURES							
	Speed Camera Revenue			\$18,327	\$20,770	\$23,561	\$23,651
	Code Infractions			\$1,000	\$1,000	\$1,598	\$2,396
			SUBTOTAL	\$19,327	\$21,770	\$25,159	\$26,047
OTHER							
	Town Hall Rentals			\$30,000	\$26,000	\$17,515	\$26,273
	Municipal Events			\$13,500	\$11,200	\$13,536	\$13,536
	Miscellaneous			\$8,400	\$3,100	\$5,674	\$5,674
	Interest			\$25,000	\$20,000	\$17,574	\$20,000
			SUBTOTAL	\$76,900	\$60,300	\$54,299	\$65,483
GRANTS FOR CAPITAL IMPROVEMENT PROJECTS				\$33,779			
TOTAL OPERATING & GRANT REVENUE				\$2,292,957	\$2,142,079	\$2,178,936	\$2,498,954
UNAPPROPRIATED SURPLUS				\$677,085	\$357,562	\$0	\$0
TOTAL AVAILABLE REVENUE				\$2,970,042	\$2,499,641	\$2,178,936	\$2,498,954

FY19 BUDGET DETAILS—EXPENDITURES

EXPENDITURES							
GENERAL GOVERNMENT							
PERSONNEL SERVICES							
	Salaries			\$404,704	\$382,659	\$227,470	\$349,830
	Social Security, Medicare Unemployment Taxes			\$31,087	\$29,485	\$17,562	\$26,923
	Workers Compensation Insurance			\$6,615	\$7,087	\$4,580	\$7,087
	Health/Life/Disability Benefits			\$41,704	\$42,654	\$28,414	\$42,255
	Pension Contributions			\$232,286	\$130,949	\$62,581	\$130,949
			SUBTOTAL	\$716,397	\$592,834	\$340,606	\$557,045
OPERATING EXPENSES							
ELECTED & APPOINTED EXPENSES							
	Mayor and Council Compensation			\$24,000	\$24,000	\$18,000	\$24,000
	Mayor/Council Legislative, Education, Travel			\$13,680	\$13,680	\$5,283	\$10,783
			SUBTOTAL	\$37,680	\$37,680	\$23,283	\$34,783
PROFESSIONAL SERVICES							
	Town Attorney			\$40,000	\$40,000	\$7,585	\$11,378
	Audit			\$10,700	\$10,500	\$10,700	\$10,700
	Other Professional Services			\$30,684	28,484	17,849	26,774
			SUBTOTAL	\$81,384	\$78,984	\$36,135	\$48,852
TOWN GOVERNMENT OPERATIONS							
	Town Hall Repairs and Maintenance			\$42,615	\$41,263	\$30,591	\$45,887
	Town Hall Utilities			\$49,387	\$49,387	\$17,944	\$26,916
	Town Hall Equipment			\$8,000	\$8,000	\$3,212	\$8,000
	Economic Development & Commercial Revitalization			\$96,950	\$75,200	\$52,234	\$75,200
	Office Expenses			\$26,874	\$25,374	\$15,701	\$23,551
	Office Equipment/Furniture			\$500	\$500	\$520	\$520
	Insurance			\$21,000	\$21,000	\$15,332	\$15,332
	Dues, Memberships and Fees			\$9,797	\$9,540	\$9,426	\$9,426
	Training, Conferences & Travel			\$7,850	\$9,850	\$221	\$331
	Miscellaneous			\$3,000	\$3,000	\$1,395	\$2,093
			SUBTOTAL	\$265,973	\$243,114	\$146,575	\$207,255
			SUBTOTAL	\$0	\$0	\$0	\$0
	TOTAL GENERAL GOVERNMENT EXPENSES			\$1,101,434	\$952,613	\$546,600	\$847,936
EXPENDITURES							
PUBLIC WORKS							
PERSONNEL SERVICES							
	Salaries			\$290,325	\$283,556	\$148,671	\$227,547
	Social Security, Medicare Unemployment Taxes			\$22,314	\$21,797	\$11,492	\$17,526
	Workers Compensation Insurance			\$21,049	\$23,960	\$12,743	\$23,960
	Health/Life/Disability Benefits			\$74,226	\$89,098	\$49,667	\$69,562
	Pension Contributions			\$103,545	\$95,744	\$57,957	\$95,744
			SUBTOTAL	\$511,459	\$514,155	\$280,530	\$434,340

FY19 BUDGET DETAILS—EXPENDITURES

OPERATING EXPENSES							
OPERATING SUPPLIES							
	Training, Conferences & Travel			\$500	\$500	\$0	\$500
	Drug Testing - Drivers			\$1,000	\$1,000	\$445	\$1,000
	Uniforms, Gloves, Vests & Shirts			\$2,000	\$2,000	\$668	\$2,000
	Small Equipment Purchases			\$7,500	\$7,500	\$1,660	\$7,500
	Vehicle Expenses Fuel - Gas & Diesel			\$9,000	\$10,000	\$3,504	\$6,006
	Small Equipment Maintenance/Repairs			\$5,000	\$5,000	\$436	\$2,500
	Vehicle Maintenance/Repair			\$20,000	\$20,000	\$9,670	\$16,578
	Shop Supplies/Tools			\$3,000	\$2,500	\$1,574	\$2,500
	Miscellaneous			\$500	\$500	\$224	\$500
			SUBTOTAL	\$48,500	\$49,000	\$18,181	\$39,084
REFUSE, RECYCLING & LEAF COLLECTION							
	Refuse, Recycling, Yard Waste Contract			\$129,504	\$116,172	\$77,448	\$116,172
	Leaf Removal & Disposal Fees			\$15,500	\$13,000	\$15,288	\$16,288
			SUBTOTAL	\$145,004	\$129,172	\$92,736	\$132,460
INFRASTRUCTURE							
	Street Sweeping			\$8,000	\$16,000	\$0	\$8,000
	Street Maintenance, asphalt, street name signs			\$24,000	\$24,000	\$7,047	\$24,000
	Snow Removal, salt and contracted services			\$8,500	\$8,500	\$0	\$1,500
	Sidewalk Repair & Replacement			\$20,000	\$25,000	\$0	\$25,000
	Storm Drain Maintenance			\$20,000	\$20,000	\$0	\$20,000
	Landscaping and Trees ROW			\$80,000	\$80,000	\$41,795	\$80,000
	Garage Maintenance, Miscellaneous & Utilities			\$8,422	\$8,200	\$1,504	\$8,200
			SUBTOTAL	\$168,922	\$181,700	\$50,346	\$166,700
			TOTAL PUBLIC WORKS EXPENSES	\$873,885	\$874,027	\$441,792	\$772,583
PUBLIC SAFETY							
	Salaries			\$75,412	\$59,836	\$38,810	\$62,177
	Social Security, Medicare Unemployment Taxes			\$5,795	\$4,603	\$2,999	\$4,787
	Workers Compensation Insurance			\$5,467	\$5,056	\$3,137	\$5,056
	Health/Life/Disability Benefits			\$2,547	\$2,630	\$0	\$2,212
	Pension Contributions			\$2,472	\$2,332	\$1,570	\$2,332
			SUBTOTAL	\$91,694	\$74,457	\$46,516	\$76,563
OPERATING SUPPLIES & SERVICES							
	Building Inspector			\$4,000	\$4,000	\$3,000	\$4,000
	Parking Lot Lighting			\$2,000	\$2,000	\$693	\$1,039
	Street Light Lighting			\$56,142	\$56,142	\$32,916	\$56,428
	Traffic Enforcement [MCPD]			\$67,500	\$45,000	\$22,838	\$45,676
	Traffic Control & Engineering			\$12,000	\$12,000	\$9,092	\$13,638
	Miscellaneous			\$500	\$500	\$0	\$500
			SUBTOTAL	\$142,142	\$119,642	\$68,539	\$121,281
			TOTAL PUBLIC SAFETY EXPENSES	\$233,836	\$194,099	\$115,055	\$197,845

FY19 BUDGET DETAILS—EXPENDITURES

PARKS & RECREATION							
OPERATING SUPPLIES & SERVICES							
		Park Utilities		\$1,303	\$950	\$1,407	\$1,407
		Park Equipment and Maintenance		\$19,750	\$19,750	\$13,561	\$19,750
		Park Landscaping		\$30,000	\$30,000	\$9,090	\$30,000
			SUBTOTAL	\$51,053	\$50,700	\$24,058	\$51,157
ANNUAL AND SPECIAL EVENTS							
		Municipal Events		\$65,350	\$39,050	\$34,703	\$34,703
			SUBTOTAL	\$65,350	\$39,050	\$34,703	\$34,703
		TOTAL PARKS RECREATION EXPENSES		\$116,403	\$89,750	\$58,762	\$85,860
NON DEPARTMENTAL							
		Contingency		\$10,000	\$8,359	\$0	\$0
		TOTAL NON DEPARTMENTAL EXPENSES		\$10,000	\$8,359	\$0	\$0
		TOTAL OPERATING BUDGET		\$2,335,557	\$2,118,848	\$1,162,209	\$1,904,224
		CAPITAL IMPROVEMENTS PROGRAM		\$634,485			
		TOTAL CIP BUDGET APPROPRIATIONS		\$634,485	\$380,793	\$341,117	\$380,793
		TOTAL OPERATING & CIP EXPENDITURES		\$2,970,042	\$2,499,641	\$1,503,325	\$2,285,017

CAPITAL IMPROVEMENT PROJECTS BUDGET						
BUDGET DETAILS FOR FISCAL YEAR 2018-19						
CAPITAL IMPROVEMENT PROJECTS FY 2018-19			Total Available (includes encumbered) Funding FY 2017-18 on July 1, 2017	Actual Expenditures or Encumbered Year to Date for FY 2017-18	Proposed Additions to CIP Budget FY 2018-19 for July 1, 2018	Proposed Available Funding FY 2018-19 July 1, 2018
08-01	Public Safety	Brick Imprinted Crosswalks	\$26,759	\$26,759	Deleted	
09-01	Public Works	Street Reconstruction & Renovation Program	\$728,306	\$728,306	\$340,000	\$340,000
09-02	Public Safety	Street Light Acquisition & Replacement	\$271,397	\$8,775	\$5,000	\$267,622
10-01	Parks & Recreation	Parks & Play Area Improvements; Park Shelter St.Paul Park	\$41,398		\$70,000	\$111,398
11-02	Public Works	Town Hall Renovations - Up grade and replace HACV, Other Renovations	\$76,019	\$16,351	\$90,000	\$149,668
11-03	General Government & Public Works	Vehicle, Equipment & Capital Replacement Fund Contribution	\$176,400	\$63,210	\$47,485	\$160,675
12-02	Public Works	Bridge Renovation & Repair Program	\$115,000		\$4,000	\$119,000
12-03	Public Works	Storm Drainage Reconstruction & Renovation Program	\$115,000		\$4,000	\$119,000
14-01	Public Works	Flood Plain Protection & Land Acquisition	\$115,000		\$4,000	\$119,000
14-02	General Government & Public Works	Advance Land Acquisition & Construction, Public Works Garage and other public uses	\$413,547		\$66,000	\$479,547
14-03	General Government	Town Hall - Drill Hall Floor Replacement	\$25,000		\$4,000	\$29,000
			\$2,103,826	\$843,401	\$634,485	\$1,894,910

COMMUNITY

Under the Distinguished Patronage of Lady Kensington
RIGOROUS
The **BRITISH PLAYERS**
present
Quartet
written by **Ronald Harwood**
directed by **Matthew Ratz**
produced by **Caroline Gelb and Chris Kresge**
MARCH 9-24, 2018
To purchase tickets or for more information visit
www.britishplayers.org or call **240-447-9863**
KENSINGTON TOWN HALL
3710 Mitchell Street, Kensington, MD 20895

PERFORMANCE DATES

March: 9, 10, 11, 16, 17, 18, 23, 24
*Fri. 8:00 pm | Sat. 2:00 and 8:00 pm |
Sun. 2:00 pm*

TICKETS
Adults \$22 | Children \$12
www.BritishPlayers.org



**Paul Sexton, AAMS®
Financial Advisor**
Edward Jones
MAKING SENSE OF INVESTING

10401 Connecticut Ave.
Kensington, MD 20895
301-933-6753
Paul.Sexton@EdwardJones.com



HIRING – Landscape Maintenance Team Leader

Our Top Leaders Make \$750

Why You Should Work at BAM's:

- We ALWAYS pay on time and accurately.
- We want YOU to make a lot of money. The harder you work the more money you make. Work quality and efficiency INCENTIVES available.
- Our management team is friendly. You will work directly with Brett and Delante. We don't yell, cuss or abuse our team. We care about you and your family. We want you to be successful.
- Some of our team members have been with us a very long time.
- Equipment is replaced and updated frequently.
- We take FRIDAYS off! Monday—Thursday, 10 hour days, in-season schedule.
- No one will steal your equipment in the morning if theirs isn't working.
- You don't have to maintain your own equipment or sharpen your own blades.
- We will train you. We want you to be successful and make more money. It's not a dead-end job!
- Our company has grown on average 30% each year for the last 4 years. There is a lot of opportunity to move up if you learn new skills, provide great quality and work hard.
- Commissions available to all positions in the company! (We will train You to Sell).

Job Requirements: You must have a valid MD driver's license with a clean record (no DUI's). You must be able to demonstrate ability and knowledge of related equipment prior to hire. You must be able to work in extreme weather conditions. You must be able to communicate effectively in English and operate a smart phone or tablet.

Please complete our employment form online at www.BamsLandscaping.com/work-with-us/ for additional information, or call 240-621-0129.



**Kensington
Around Town
March 2018**

3710 Mitchell Street Kensington, MD 20895
Office: 301.949.2424 www.tok.md.gov



To: