

Mayor Tracey Furman

**Council Member Darin Bartram
Council Member Nate Engle**



**Council Member Conor Crimmins
Council Member Bridget Hill-Zayat**

Released: May 7, 2021

**Monday, May 10, 2021
Town Council Meeting, 7:00 pm**

The Town Council Meeting will be held through the Zoom Video Conferencing application. We recommend downloading the Zoom app prior to the meeting at the following link: [www.zoom.us](https://zoom.us)

The Council Meeting will begin at 7:00 pm and access to the meeting will be through the following Zoom Video Conferencing link:

<https://us02web.zoom.us/j/88230355632?pwd=WTVxamMrUk9NakZLRVhjeGQyeUpHQT09>

Meeting ID: 882 3035 5632

Password: 343139

Or you may join the meeting by calling: +1 301 715 8592 US (Washington D.C) and entering the Meeting ID and Password above.

CALL TO ORDER

MOMENT OF SILENCE

APPROVAL OF MINUTES

Town Council Meeting Minutes of April 12, 2021

FROM THE MAYOR AND TOWN COUNCIL

1. Announcements – June 7, 2021 Town Election:

- a. Announce Candidates for the Monday, June 7, 2021 Town Election.
- b. The Candidate Forum will be held, via Zoom, on Monday, May 24, 2021, 7:00 pm.
- c. The Town Election will be held in-person at Town Hall (3710 Mitchell Street) from 6:00 pm – 9:00 pm on Monday, June 7, 2021.
 - i. Absentee Ballots will be made available upon request by contacting Susan Engels, Clerk-Treasurer, at Susan.Engels@tok.md.gov.

2. Warner Circle Park (Friends of Warner Circle):

**Town of Kensington 3710 Mitchell Street Kensington, MD 20895
Phone 301.949.2424 Fax 301.949.4925
www.tok.md.gov**

- a. Update from the Friends of Warner Circle concerning the possible sale of the Warner Mansion and Carriage House to Washington Landmark Construction.
3. **Pedestrian and Bicycling Access and Safety Working Group (PBASWG):**
 - a. Update on the Bicycle and Pedestrian Priority Designation Area application before the Maryland State Highway Administration.
4. **Thrive Montgomery 2050:**
 - a. Update on proposed County Council and Planning Board Meetings.
5. **Compost Crew Program:**
 - a. Update on the Compost Crew program within the Town.

FROM THE TOWN MANAGER AND STAFF

Limited Duration Signs – Update Council on feedback received from Commercial Property Owners on the Town’s limited duration sign regulations.

Summit Avenue and Plyers Mill Road Intersection Improvements – Acknowledge the proposed pedestrian safety improvements at the intersection of Summit Avenue and Plyers Mill Road by the Montgomery County Department of Transportation (MCDOT).

PUBLIC APPEARANCES

(The public is invited to speak on any subject that is not a topic on tonight’s agenda)

ORDINANCES, RESOLUTIONS, AND REGULATIONS

(Ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the Town Code; or resolutions that may require discussion by the Mayor and Council prior to approval)

1. **Ordinance No. O-02-2021** – An Ordinance of the Mayor and Council of the Town of Kensington Adopting the Fiscal Year 2021-2022 (FY22) Budget.
 - a. *The Public Hearing was held Monday, April 12, 2021 and the Public Record was continued through 4:00 pm on Friday, May 7, 2021.*
2. **Resolution No. R-09-2021** – A Resolution of the Mayor and Council of the Town of Kensington Authorizing the Extension of a Contract with Nazario Construction Corp. for concrete and asphalt paving services.
3. **Resolution No. R-10-2021** – A Resolution of the Mayor and Council of the Town of Kensington in support of the proposed sale of the Warner Mansion and Carriage House (10231 Carroll Place) to Washington Landmark Construction for the rehabilitation of the Historic buildings as residential condominiums, and to preserve the surrounding land around the Historic buildings as public park land.
4. **Resolution No. R-11-2021** – A Resolution of the Mayor and Council of the Town of Kensington Authorizing the Donation of a surplus vehicle, 2000 Ford F-150 (1FTZF1721YNB73446), to the Montgomery County Students Automotive Trades Foundation.

ADJOURNMENT

(The Mayor and Council may move to close the meeting and may move to reopen the meeting)

THE NEXT SCHEDULED MEETING(S) OF THE MAYOR AND TOWN COUNCIL WILL BE HELD:

Monday, June 14, 2021, 7:00 pm



FRIENDS OF WARNER CIRCLE

May 5, 2021

Dear County Executive Elrich,

We are Montgomery County residents representing the community of Kensington, writing today to urge you to approve with all possible expediency Washington Landmark Construction's (WLC) proposal for the Warner Mansion and Carriage House.

We fully recognize that the pandemic has required the commitment of time and County resources for problems far weightier than Warner during the past year. Our community has been patiently waiting for signs of forward movement on this project. A great many of us have been dedicated - as has your excellent Parks staff - for well over a decade to finding an appropriate use for the buildings. You can truly celebrate the steps that have been taken to date on behalf of this historic property, as demonstrated every day by how well Warner Circle Park is being used by citizens of all ages, for a wide range of purposes.

However, the buildings are falling further into a state of dilapidation and disrepair, at risk of demolition by neglect. The proposal from WLC is the first viable proposal for the Warner Mansion and Carriage House since the County purchased it through the Legacy Open Space program in 2005. This despite well-publicized requests for proposals and Herculean efforts by Parks staff and members of the Kensington community to identify and recruit interested parties.

The costs and challenges of a rehabilitation effort consistent with historic preservation and other building codes are daunting; the estimates for rehabilitating the buildings for any future active use are somewhere between \$5M and \$6M. You have in hand an excellent proposal from WLC that the members of our community, the Town of Kensington's Mayor and Council, the Montgomery County Historic Preservation Commission, and the Maryland Historical Trust all support. The proposal is also supported by our District 18 state delegates, who, in 2019, backed Parks' request to forgive over \$700,000 in bond bill funds, a move that allowed Parks to enter into negotiations with WLC.

In Karl Voglmayr and WLC you have a builder with personal and professional integrity, and a deep love for and experience with bringing historic buildings into full use. We have all observed his preservation efforts on the National Park Seminary's Gymnasium and Power Plant projects and are ready to entrust Warner Mansion and Carriage House to his vision. Now it is time to take decisive action to preserve the buildings, which desperately need rehabilitation. This opportunity cannot be wasted.

This proposal is that rare thing in today's world – a “win-win” proposition. The County would move the Warner Circle Park buildings off its books. The buildings would be preserved and rehabilitated for multi-family housing and become a source of tax revenue for the County and Town. The parkland would continue to be fully preserved for public use, including the Noyes Reading Garden and community events like Opera in the Circle.

We would like to request a meeting with you in early June, either at your office or at Warner Circle Park, so you can see the property first-hand. We appreciate your time and look forward to hearing that the project is moving forward!

Sincerely,

Jason Gerson, Chairperson
Friends of Warner Circle, Inc.
jason.p.gerson@gmail.com

Katherine Wood, Treasurer
Friends of Warner Circle, Inc.
woodyoule@gmail.com

Helen Crettier Wilkes, Board Member
Friends of Warner Circle, Inc.
hcrettierwilkes@gmail.com

Sue Gander, Secretary
Friends of Warner Circle, Inc.
suegander@mail.com

Sheila Dinn, Member
dinnsofmd8@comcast.net
Friends of Warner Circle, Inc.

Ann Lichter, Member
Friends of Warner Circle, Inc.
annlichter@gmail.com

Julie O'Malley, Member
Friends of Warner Circle, Inc.
Kensington Historical Society, President
julie@omalleyfamily.com

Gloria Capron, Member
Friends of Warner Circle, Inc.
gcidesign@gloriacapron.com

Carl Blake, Board Member
Friends of Warner Circle, Inc.
cblake504@gmail.com



DEPARTMENT OF TRANSPORTATION

Marc Elrich
County Executive

Christopher R. Conklin
Director

May 3, 2021

Mayor Tracey Furman
Town of Kensington
3710 Mitchell Street
Kensington, Maryland 20895

RE: Summit Avenue and Plyers Mill Road

Dear Mayor Furman:

Thank you for taking time to meet with our Team and discuss potential improvements at Summit Avenue and Plyers Mill Road on March 25, 2021. We are pleased that we could collaborate and develop what we hope is a good solution for all involved parties.

As we discussed, the existing right-of-way controls at the intersection are unconventional given that the location of the stop control on the east leg (westbound Plyers Mill Road) of the intersection interrupts the heavier traffic volume approach, compared to the uncontrolled and lower volume west leg (eastbound Plyers Mill Road). Since the higher traffic volume of traffic travels from westbound Plyers Mill Road onto southbound Summit Avenue and from northbound Summit Avenue onto eastbound Plyers Mill Road, Montgomery County Department of Transportation (MCDOT) proposes removing the stop sign on the east leg of the intersection on a trial basis. Based on meeting consensus, we agreed that the observance of significant, adverse traffic impacts during the trial period of six-months may trigger the reinstallation of the stop sign on the east leg.

Additionally, we discussed pedestrian safety deficiencies at the intersection that include the lack of adequate sidewalk along the south side of Plyers Mill Road east of Summit Avenue and the sidewalk along the north side of Plyers Mill Road west of Summit Avenue. To address this deficiency, we agreed to extend the sidewalk along the south side of Plyers Mill Road, from Summit Avenue to Shaftsbury Street. A concept sketch that shows the sidewalk extension, a marked crosswalk spanning Plyers Mill Road at Shaftsbury Street, and the planned marked crosswalk spanning Summit Avenue is attached and should be shared with the Ken-Gar community for their input. If consensus on this concept is reached soon, we anticipate installation in spring 2021.

Thank you for your assistance and if you have any questions regarding this matter, please feel free to contact me at 240-777-2190 or michael.paylor@montgomerycountymd.gov.

Best,

Michael L. Paylor, P.E., PTOE
Division Chief

Division of Traffic Engineering and Operations

100 Edison Park Drive, 4th Floor • Gaithersburg, Maryland 20878 • 240-777-2190 • 240-777-2080 Fax
www.montgomerycountymd.gov/mcdot



Budget Ordinance No. O-02-2021**Introduced: March 8, 2021****Revised: May 7, 2021****Adopted:**

AN ORDINANCE TO APPROPRIATE AND ADOPT THE FISCAL YEAR 2021 – 2022 (FY22) BUDGET AND TO LEVY A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF §6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED.

WHEREAS, §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, authorizes the Mayor and Town Council to provide for the control and management of its finances and expend money for any public purpose and for the safety, health, and general welfare of the Town and its occupants; and

WHEREAS, §6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

WHEREAS, Article VIII, “Finance”, Section 801, “Fiscal Year”, of the Town Charter states that the Fiscal Year of the Town shall begin on July 1, 2021 and end on June 30, 2022; and

WHEREAS, Section 802, “Proposed Budget”, of the Town Charter states that the Town Manager shall submit to the Council prior to the third Monday in April, a Budget of anticipated revenues, proposed operating expenditures, and proposed capital project expenditures, along with a written financial plan for the succeeding fiscal year; and

WHEREAS, Section 803, “Adoption”, of the Town Charter states that prior to adopting the Budget, the Council shall hold a public hearing following due notice and a favorable vote of at least a majority of the total elected membership of the Council shall be necessary for adoption.

NOW THEREFORE, the Mayor and Town Council of Kensington does hereby adopt the following Budget Ordinance:

AN ORDINANCE TO APPROPRIATE AND ADOPT THE FISCAL YEAR 2021 – 2022 (FY22) BUDGET AND TO LEVY A TAX ON CERTAIN REAL AND PERSONAL PROPERTY UNDER THE PROVISIONS OF §6-203 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS AMENDED.

FY22 Budget - Town of Kensington					
ANTICIPATED REVENUE					
	General Property Taxes		\$	1,358,323	
	Other Taxes		\$	680,250	
	Licenses & Permits		\$	48,143	
	Intergovernmental Revenues		\$	256,648	
	Fines & Fees		\$	2,000	
	Miscellaneous Revenue		\$	45,500	
	Grants - County & State		\$	-	
TOTAL ANTICIPATED REVENUE					\$ 2,390,864
	Re-Appropriation		\$	1,060,906	
TOTAL ANTICIPATED FUNDS AVAILABLE					\$ 3,451,770
PROPOSED EXPENDITURES					
	General Government		\$	1,156,708	
	Public Works		\$	916,113	
	Public Safety		\$	294,857	
	Parks & Recreation		\$	115,600	
	Non-Departmental		\$	10,000	
					\$ 2,493,277
	Capital Improvement Budget		\$	958,492	
TOTAL PROPOSED EXPENDITURES					\$ 3,451,770

SECTION 1:

BE IT ORDAINED AND ORDERED this _____ day of May, 2021, by the Kensington Town Council, acting under and by virtue of the authority granted to it by §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, and Article VIII of the Kensington Town Charter, that the budget for Fiscal Year July 1, 2021 through June 30, 2022, attached hereto and incorporated herein by reference, be and the same hereby is appropriated and adopted.

SECTION 2:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council, acting under the virtue of the authority granted to it by §6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of One thousand, three hundred twelve ten-thousandths

cents (**\$0.1312**) per One Hundred Dollars of full value assessment on all taxable real property located within the corporate limits of the Town of Kensington.

SECTION 3:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council, acting under the virtue of the authority granted to it by §6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of eighty cents (**\$0.80**) per One Hundred Dollars of full value assessment on all taxable personal property located within the corporate limits of the Town of Kensington.

SECTION 4:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council, acting under the virtue of the authority granted to it by §8-101 of the Tax-Property Article of the Annotated Code of Maryland (as amended), and Article VIII of the Kensington Town Charter, hereby levies a tax at the rate of five dollars (**\$5.00**) per One Hundred Dollars of full value assessment on all taxable personal property set forth by §8-101 of the Tax-Property Article, of the Annotated Code of Maryland (as amended):

1. Operating personal property of a railroad;
2. Operating personal property of a public utility that is machinery or equipment used to generate electricity or steam for sale;
3. All other operating personal property of a public utility; and
4. Machinery and equipment, other than operating personal property of a public utility, that is used to generate electricity or steam for sale or hot or chilled water for sale that is used to heat or cool a building.

SECTION 5:

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council, hereby adopts the imposition of a full-year, one-half year, three-quarter year, and one-quarter year tax levies, authorized pursuant to §10-102, 10-103, 10-104, and 10-105 of the Tax-Property Article of the Annotated Code of Maryland (as amended), and authorizes and empowers Montgomery County, Maryland, to collect and remit the same to the Town of Kensington, consistent with the imposition and collection of such levies on real property by Montgomery County.

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council that the transfer of funds by Resolution within the Operating and Capital Improvements Budget may occur.

AND BE IT FURTHER ORDAINED AND ORDERED, this _____ day of May, 2021, by the Kensington Town Council, acting under and by virtue of the authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, and Article VI, “Powers of the Council”, Section 601, “General Powers” of the Town Charter that:

(1) If any part of provision of this ordinance is declared by a court of competent jurisdiction to be invalid, the part of provision held to be invalid shall not affect the validity of the ordinance as a whole or any remaining part thereof; and

(2) This ordinance shall take effect on the 1st day of July, 2021, provided the following:

(a) Posted at Town Hall by the next business day following introduction; and

(b) Posted on the official Town website; and

(c) Sent to those persons listed on the official Town email list/mail subscription service; and

(d) Published once prior to the public hearing in the Town newsletter or sent by substitute regular mail to newsletter circulation addresses.

INTRODUCED by the Mayor and Town Council of Kensington, Maryland at the regular public meeting assembled on the 8th day of March, 2021.

ADOPTED by the Mayor and Town Council of Kensington, Maryland at the regular public meeting assembled on the _____ day of May, 2021.

EFFECTIVE the 1st day of July, 2021.

TOWN OF KENSINGTON

BUDGET DETAILS

PROPOSED BUDGET 2021-22	Adopted Budget 2020-21	Actuals 2/28/2021	Projected 6/30/2021
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REVENUE FUND

GENERAL PROPERTY TAXES

Rates

Real Property Tax	0.1312	808,372	792,594	763,935	792,594
Personal Property Tax - Utilities	5.0000	426,134	432,983	108,174	432,983
Personal Property Tax - Business	0.8000	123,818	120,084	58,319	120,084
SUBTOTAL		\$1,358,323	\$1,345,661	\$930,428	\$1,345,661

OTHER TAXES

Income Taxes		680,000	668,825	545,263	802,976
Admissions and Amusements Tax		250	250	127	253
SUBTOTAL		\$680,250	\$669,075	\$545,389	\$803,230

LICENSES & PERMITS

Town Building and Sign Permits		12,000	12,000	36,811	38,000
Parking Permits		4,950	6,000	5,233	5,400
Cable Franchise Fees		25,593	27,558	6,735	26,940
Traders' Licenses		5,600	9,000	2,357	6,000
SUBTOTAL		\$48,143	\$54,558	\$51,136	\$76,340

INTERGOVERNMENTAL REVENUE

County Tax Duplication		156,809	176,213	156,809	156,809
Highway User Funds		95,613	105,069	28,140	95,009
Bank Shares		4,226	4,226	4,226	4,226
SUBTOTAL		\$256,648	\$285,508	\$189,176	\$256,044

FINES AND FEES

SafeSpeed Camera Program		1,000	3,000	0	0
Parking & Municipal Infractions		1,000	1,000	1,080	1,500
SUBTOTAL		\$2,000	\$4,000	\$1,080	\$1,500

OTHER

Town Hall Rentals		15,000	30,000	0	0
Park Rentals		2,500	2,500	2,480	2,480
Municipal Events		13,500	13,500	5,501	7,000
Interest		10,000	30,000	6,575	6,575
Miscellaneous		4,500	5,400	3,847	4,500
SUBTOTAL		\$45,500	\$81,400	\$18,403	\$20,555

GRANTS

	\$0	\$0	\$0	\$0
TOTAL REVENUE	\$2,390,864	\$2,440,202	\$1,735,612	\$2,503,330
UNAPPROPRIATED SURPLUS	1,060,906	662,726		
TOTAL REVENUE INCLUDING UNAPPROPRIATED SURPLUS	\$3,451,770	\$3,102,928	\$1,735,612	\$2,503,330

EXPENDITURES

GENERAL GOVERNMENT

PERSONNEL SERVICES

Salaries & Wages		501,993	501,132	231,248	355,551
Social Security, Medicare, Unemployment Taxes		38,533	37,498	16,933	26,442
Workers Compensation Insurance		4,936	4,934	4,569	4,569
Health, Life, and Employee Benefits		63,059	61,201	24,982	37,066
Retirement - 401 (A) Money Purchase Plan		40,902	40,911	19,980	30,933
SUBTOTAL		\$649,423	\$645,675	\$297,712	\$454,561

OPERATING EXPENSES

ELECTED OFFICIALS

Mayor and Council Compensation		24,000	24,000	12,500	21,000
Mayor and Council Legislative, Education, Travel		15,200	15,200	962	3,145
SUBTOTAL		\$39,200	\$39,200	\$13,462	\$24,145

PROFESSIONAL SERVICES

Town Attorney		50,000	50,000	7,771	18,321
Audit		13,000	10,700	10,700	10,700
Other Professional Services		74,750	53,800	15,369	35,087

TOWN OF KENSINGTON

BUDGET DETAILS

	PROPOSED BUDGET 2021-22	Adopted Budget 2020-21	Actuals 2/28/2021	Projected 6/30/2021
SUBTOTAL	\$137,750	\$114,500	\$33,839	\$64,108
TOWN GOVERNMENT OPERATIONS				
Town Hall Maintenance	47,200	45,700	18,604	34,091
Town Hall Utilities	41,000	41,000	15,740	31,398
Town Hall Equipment	6,000	6,000	270	6,000
Economic Development & Commercial Revitalization	148,500	120,000	42,537	49,562
Office Expenses	34,850	28,350	13,746	25,155
Office Equipment/Furniture	2,000	2,000	1,149	1,149
Insurance	21,000	21,000	14,679	14,679
Municipal Dues, Memberships and Fees	10,285	10,485	9,281	9,281
Conferences, Training, & Travel	6,500	6,500	0	0
Miscellaneous	3,000	3,000	50	3,000
SUBTOTAL	\$320,335	\$284,035	\$116,056	\$174,315
TOTAL GENERAL GOVERNMENT EXPENSES	\$1,146,708	\$1,083,410	\$461,070	\$717,129
EXPENDITURES				
PUBLIC WORKS				
PERSONNEL SERVICES				
Salaries & Wages	346,470	341,878	170,565	258,152
Social Security, Medicare, Unemployment Taxes	26,201	25,290	13,242	19,942
Workers Compensation Insurance	17,042	16,972	7,454	16,972
Health, Life, and Employee Benefits	94,961	68,989	44,215	66,551
Retirement - 401 (A) Money Purchase Plan	32,454	27,743	16,242	25,000
SUBTOTAL	\$517,128	\$480,871	\$251,718	\$386,618
OPERATING EXPENSES				
OPERATING SUPPLIES				
Conferences, Training, and Travel	500	500	0	0
Drug Testing	1,000	1,000	0	0
Uniforms, Gloves, Vests, Boots, and Shirts	3,000	3,000	1,026	3,000
Small Equipment Purchases	12,000	12,000	208	12,000
Vehicle Fuel Expenses	8,000	8,000	3,143	6,287
Small Equipment Maintenance and Repairs	3,500	3,500	882	3,500
Vehicle Repairs	20,000	20,000	8,116	20,000
Shop Supplies and Tools	3,000	3,000	893	3,000
Miscellaneous	1,000	1,000	293	1,000
SUBTOTAL	\$52,000	\$52,000	\$14,562	\$48,787
TRASH, BRUSH, RECYCLING, AND LEAF COLLECTION				
Trash, Brush, and Recycling Collection	165,785	164,720	92,373	158,835
Leaf Collection and Other Disposal Fees	18,000	18,000	10,397	16,840
SUBTOTAL	\$183,785	\$182,720	\$102,770	\$175,675
INFRASTRUCTURE				
Street Sweeping	8,000	8,000	0	4,000
Street Maintenance	20,000	24,000	3,747	12,000
Snow Removal	8,500	8,500	0	5,000
Sidewalk Repair	12,000	12,000	0	12,000
Storm Drain Maintenance	6,000	6,000	10,700	10,700
Landscaping Vegetation Management	25,000	25,000	3,245	25,000
Landscaping Street Trees Maintenance and Planting	75,000	75,000	32,015	75,000
Garage Maintenance, Miscellaneous & Utilities	8,700	13,700	1,328	5,700
SUBTOTAL	\$163,200	\$172,200	\$51,035	\$149,400
TOTAL PUBLIC WORKS EXPENSES	\$916,113	\$887,791	\$420,084	\$760,479
PUBLIC SAFETY				
PERSONNEL SERVICES				
Salaries & Wages	180,715	152,307	82,580	130,382
Social Security, Medicare, Unemployment Taxes	13,764	11,429	6,373	10,030
Workers Compensation Insurance	11,307	9,347	7,073	9,347
Health, Life, and Employee Benefits	10,273	10,053	6,285	9,311

TOWN OF KENSINGTON

BUDGET DETAILS

	PROPOSED BUDGET 2021-22	Adopted Budget 2020-21	Actuals 2/28/2021	Projected 6/30/2021
Retirement - 401 (A) Money Purchase Plan	5,298	5,298	3,192	4,959
SUBTOTAL	\$221,357	\$188,434	\$105,503	\$164,029

OPERATING SUPPLIES & SERVICES

PUBLIC UTILITIES AND PROFESSIONAL SERVICES

Parking Lot Lighting (Metropolitan)	2,000	2,000	549	2,000
Public Street Lighting	56,000	56,000	26,962	46,220
Traffic Control & Engineering	12,000	12,000	6,071	12,000
Miscellaneous	3,500	2,000	0	2,000
SUBTOTAL	\$73,500	\$72,000	\$33,582	\$62,220
TOTAL PUBLIC SAFETY EXPENSES	\$294,857	\$260,434	\$139,085	\$226,249

PARKS & RECREATION

FACILITIES AND PUBLIC UTILITIES

Park Utilities	3,100	1,750	1,497	1,750
SUBTOTAL	\$3,100	\$1,750	\$1,497	\$1,750

OPERATING SUPPLIES AND PROFESSIONAL SERVICES

Small Equipment Maintenance and Repairs	10,000	5,000	7,943	7,943
Equipment Purchases	8,000	10,000	5,265	7,000
Landscape Architecture Services	3,000	3,000	0	3,000
Miscellaneous	1,000	1,000	0	0
SUBTOTAL	\$22,000	\$19,000	\$13,208	\$17,943

LANDSCAPING

Landscaping and Vegetation Management	15,000	5,000	5,605	5,605
Parks and Town Hall Landscaping	25,000	25,000	7,917	24,395
SUBTOTAL	\$40,000	\$30,000	\$13,522	\$30,000

TOWN MUNICIPAL EVENTS

Municipal Events - Labor Day Parade and Festival	29,500	29,500	2,900	2,900
Municipal Events - Other Municipal Events	21,000	21,000	550	550
SUBTOTAL	\$50,500	\$50,500	\$3,450	\$3,450
TOTAL PARKS RECREATION EXPENSES	\$115,600	\$101,250	\$31,677	\$53,143

NON DEPARTMENTAL

Contingency	10,000	10,000	0	0
TOTAL NON DEPARTMENTAL EXPENSES	\$10,000	\$10,000	\$0	\$0

TOTAL OPERATING BUDGET	\$2,483,277	\$2,342,885	\$1,051,915	\$1,757,001
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CAPITAL IMPROVEMENTS PROGRAM	\$958,492	\$760,043	\$180,176	\$760,043
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TOTAL CIP BUDGET APPROPRIATIONS	\$958,492	\$760,043	\$180,176	\$760,043
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TOTAL OPERATING & CIP EXPENDITURES	\$3,441,770	\$3,102,928	\$1,232,091	\$2,517,044
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Capital Projects Fund and CIP 2021-22 (FY22)											
				Total CIP Funding (including encumbered) 6/30/2020	Transfers FY2020- 2021 (FY21)	New Funding FY 2020-2021 (FY21)	Actual Expenditures 2/28/2021	Total Available Funding	Transfer	New Funding FY 2021-2022 (FY22)	Total Available Funding July 1, 2021
	CIP No.	Department	Project								
	GG-001	General Government	Facilities Capital Reserve (New CIP Account)	\$ -	\$ 75,000.00	\$ 75,000.00		\$ 150,000.00		\$ 50,000.00	\$ 200,000.00
	GG-002	General Government	Property Acquisition (previously Land Acquisition & Construction Public Works)	\$ 628,796.00		\$ 75,000.00		\$ 703,796.00		\$ 50,000.00	\$ 753,796.00
	GG-003	General Government	Town Hall Improvements	\$ 180,668.00	\$ 15,000.00	\$ 100,000.00	\$ 52,670.00	\$ 242,998.00		\$ 100,000.00	\$ 342,998.00
								\$ -			\$ -
	PR-001	Parks and Recreation	Town Parks and Playground Improvements (previously Parks & Play Area Improvements)	\$ 49,785.16	\$ 75,392.00	\$ 60,043.00	\$ 74,962.50	\$ 110,257.66		\$ 100,000.00	\$ 210,257.66
								\$ -			\$ -
	PS-001	Public Safety	Street Light Replacement Program (previously Street Light Acquisition & Renovation)	\$ 240,392.00	\$ (140,392.00)			\$ 100,000.00		\$ -	\$ 100,000.00
								\$ -			\$ -
	PW-001	Public Works	Bridge Reconstruction & Renovation Program	\$ 129,000.00	\$ 35,000.00	\$ 25,000.00		\$ 189,000.00		\$ 50,000.00	\$ 239,000.00
	PW-002	Public Works	Equipment and Vehicle Replacement Program (previously Vehicles, Equipment & Capital)	\$ 219,742.75		\$ 25,000.00		\$ 244,742.75		\$ 58,492.00	\$ 303,234.75
	PW-003	Public Works	Pavement Management Program (previously Street Reconstruction & Renovation)	\$ 172,717.96		\$ 300,000.00	\$ 52,543.00	\$ 420,174.96		\$ 350,000.00	\$ 770,174.96
	PW-004	Public Works	Public Works Facility Improvements (New CIP Account)		\$ 75,000.00	\$ 75,000.00		\$ 150,000.00		\$ -	\$ 150,000.00
	PW-005	Public Works	Storm Drain Reconstruction & Renovation Program	\$ 129,000.00	\$ 35,000.00	\$ 25,000.00		\$ 189,000.00		\$ 200,000.00	\$ 389,000.00
				\$ 1,750,101.87	\$ 170,000.00	\$ 760,043.00	\$ 180,175.50	\$ 2,499,969.37	\$ -	\$ 958,492.00	\$ 3,458,461.37
					FY22 New Funding						
				FY22	FY22 Proposed	FY22 Revised					
				Fund Balance	\$ 641,832.00	\$ 958,492.00					
				PR-001	\$ (100,000.00)	\$ (100,000.00)					
				GG-001	\$ (50,000.00)	\$ (50,000.00)					
				GG-002	\$ (50,000.00)	\$ (50,000.00)					
				GG-003	\$ -	\$ (100,000.00)					
				PW-001	\$ (51,000.00)	\$ (50,000.00)					
				PW-002	\$ (25,832.00)	\$ (58,492.00)					
				PW-003	\$ (200,000.00)	\$ (350,000.00)					
				PW-004	\$ -	\$ -					
				PW-005	\$ (165,000.00)	\$ (200,000.00)					
					\$ (641,832.00)	\$ (958,492.00)					

Resolution No. R-09-2021

Adopted:

**A Resolution of the Mayor and Council of the Town of Kensington
Authorizing the Extension of a Contract with Nazario Construction Corp.
for concrete and asphalt paving services.**

Whereas, the Town entered into a contract with Nazario Construction Corp. on July 10, 2014 to provide concrete and asphalt construction services; and

Whereas, the Mayor and Council extended this contract through July, 2021; and

Whereas, Nazario Construction Corp. was the successful bidder on a competitively bid contract for street, sidewalk and storm water structures awarded by the City of Takoma Park in August, 2019; and

Whereas, Nazario Construction Corp. has agreed to provide concrete and asphalt construction services to the Town at the same pricing as that contained in the bid submitted to the City of Takoma, a copy of which is attached as Exhibit A; and

Whereas, pursuant to Chapter II, "Government and Administration", Article 4, "Purchasing and Contracts", Section 2-402, "Bidding Requirements", of the Town Code, all purchases exceeding \$10,000 shall be approved by the Town Council; and

Whereas, pursuant to Chapter II, Section 2-403 of the Town Code, whenever a Local Government whose purchasing policies are comparable to those of the Town of Kensington, has conducted a bid and awarded a contract, the Town may purchase the bid item at the bid price from the successful bidder without a formal bid process; and

Whereas, the Mayor and Council have determined that it is in the public interest to authorize the Town Manager to extend the contract with Nazario Construction Corp. through and until July 1, 2023, at the pricing detailed on Exhibit A and otherwise on the same terms and conditions as the original contract.

Now Therefore Be It Resolved by the Mayor and Council of Town of Kensington that the Town Manager be and is hereby authorized to extend the contract with Nazario Construction Corp. through and until July 1, 2023, at the pricing detailed on Exhibit A and otherwise on the same terms and conditions as the original contract.

AND BE IT FURTHER RESOLVED that the funds for the concrete and asphalt services shall be allocated in the following amounts from the Town's Capital Improvement Program (CIP):

- Pavement Management Program (PW-003) - \$650,000

- Storm Drain Reconstruction and Renovation Program (PW-005) - \$350,000

ADOPTED by the Town Council of Kensington, Maryland at the regular public meeting assembled on the ____ day of May, 2021.

EFFECTIVE the ____ day of July, 2021.

ATTEST: TOWN OF KENSINGTON, MARYLAND

By: _____
Susan C. Engels, Clerk – Treasurer

Tracey C. Furman, Mayor

Resolution No. R-10-2021

Adopted:

A Resolution of the Mayor and Council of the Town of Kensington in support of the proposed sale of the Warner Mansion and Carriage House (10231 Carroll Place) to Washington Landmark Construction for the rehabilitation of the Historic buildings as residential condominiums, and to preserve the surrounding land around the Historic buildings as public park land.

WHEREAS, Warner Circle Special Park sits on 4.4 acres within the heart of the Town of Kensington's Historic District; and

WHEREAS, the Maryland – National Capital Park and Planning Commission (Montgomery Parks) acquired the site in 2006 through the Legacy Open Space program for \$6.4M to preserve the Historic buildings and parkland, and to provide a public benefit through an adaptive reuse of the buildings; and

WHEREAS, Montgomery Parks has estimated that the ongoing maintenance for the Historic buildings will cost an additional \$70,000 per year; and

WHEREAS, the Maryland State Legislature agreed to forgive over \$700,000 in bond bill funds in 2019 to allow Montgomery Parks to negotiate a sale with Washington Landmark Construction; and

WHEREAS, the Friends of Warner Circle, the Montgomery County Historic Preservation Commission, Montgomery Planning, and the Maryland Historic Trust all support the sale of the Warner Mansion and Carriage House and the proposed rehabilitation project by Washington Landmark Construction; and

WHEREAS, the Friends of Warner Circle have requested that the County Executive, Marc Elrich, approve the proposed sale of the Warner Mansion and Carriage House with all possible expediency.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Town Council of Kensington request that County Executive Elrich approve, with all possible expediency, the sale of the Warner Mansion and Carriage House, located at 10231 Carroll Place, to Washington Landmark

Construction for the rehabilitation of the Historic buildings as residential condominiums, and to preserve the surrounding land around the Historic buildings as public park land.

ADOPTED by the Town Council of Kensington, Maryland at the regular public meeting assembled on the ____ day of May, 2021.

EFFECTIVE the ____ day of May, 2021.

ATTEST: TOWN OF KENSINGTON, MARYLAND

By: _____
Susan C. Engels, Clerk – Treasurer

Tracey C. Furman, Mayor

Resolution No. R-11-2021

Adopted:

A Resolution of the Mayor and Council of the Town of Kensington Authorizing the Donation of a surplus vehicle, 2000 Ford F-150 (1FTZF1721YNB73446), to the Montgomery County Students Automotive Trades Foundation.

WHEREAS, in accordance with Article XII, "Town Property", Section 1201, "Acquisition, Possession and Disposal", of the Town Charter, the Town may sell, lease, or otherwise dispose of any property belonging to the Town; and

WHEREAS, the Town has determined that a 2000 Ford F-150 (1FTZF1721YNB73446) truck shall be declared surplus; and

WHEREAS, the Montgomery County Students Automotive Trades Foundation (MCSATF) accepts donations of vehicles for use within the Auto Body and Technology instructional program, and may also be:

1. Reconditioned by the students and resold on the retail market by the students as a part of the Mini Dealership experience.
2. Used as a long-term student trainer and then sold on the wholesale market.
3. Used as a short-term student trainer and then sold on the wholesale market.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Town Council of Kensington hereby declare the Town's 2000 Ford F-150 (1FTZF1721YNB73446) truck surplus and authorize the Town Manager to donate the vehicle to the Montgomery County Students Automotive Trades Foundation.

ADOPTED by the Town Council of Kensington, Maryland at the regular public meeting assembled on the ____ day of May, 2021.

EFFECTIVE the ____ day of May, 2021.

ATTEST: TOWN OF KENSINGTON, MARYLAND

By: _____
Susan C. Engels, Clerk – Treasurer

Tracey C. Furman, Mayor

MONTGOMERY COUNTY STUDENTS AUTOMOTIVE TRADES FOUNDATION, INC.

12501 DALEWOOD DRIVE, SILVER SPRING, MD 20906
PH. 240-740-2050 FAX 240-740-5205
www.atfcareers.org



DONATION VEHICLE AUTHORIZATION

In donating my vehicle to the **Montgomery County Students Automotive Trades Foundation, Inc.**, I agree to the following conditions by which my former vehicle may be used in the instructional program:

- a. *Reconditioned by the students and resold on the retail market by the students as a part of the Mini Dealership experience*
- b. *Used as a long-term student trainer and then sold on the wholesale market.*
- c. *Used as a short-term student trainer and then sold on the wholesale market.*

All proceeds from the sale of vehicles go to the Automotive Trades Foundation for the educational program. You will receive a 1098C IRS form only if your vehicle is used as described above in description A or B. If you do not receive a 1098C form, your deduction may be limited to a maximum amount of \$500. Please contact your tax advisor for advice.

YEAR _____ MAKE _____ MODEL _____

MILEAGE _____ COLOR _____

Current address:

Please list known problems with the vehicle: _____

How did you hear about us? _____

I DONATED MY VEHICLE AT:

☐ Damascus HS ☐ Edison HS ☐ Gaithersburg HS ☐ Seneca Valley HS

DONOR'S SIGNATURE

DONOR'S E-MAIL

DONOR'S PRINTED NAME

DONOR'S PHONE NUMBER

DONATION DATE

SOCIAL SECURITY NUMBER

Thank you for your support!